

Township of Breitung Agenda – Regular Board Meeting

Township of Breitung Regular Board Meeting 08-18-2026

Timothy Tomsich Community Center 6:00 PM

- Call the meeting to order/Roll Call
- Pledge of Allegiance
- Acceptance of Agenda
- Approval of Minutes
 - 07/21/2026 Regular Board Meeting
- Approval of July 2026 Treasurer's Report
 - Checks Written: 60346 - 60421
 - Total Disbursements: \$113,341.89
 - Fund Balance: \$983,611.64
 - Voided Checks: 60358
- Correspondence
 - Board of Peace Officer Standards and Training: Compliance Review
 - MAT Newsletter: Breitung Township Feature
 - St. Louis County Public Works: Aggregate Crushing
 - Tim Tomsich: Thank you

Reports:

- Police – Attached
- Fire & Rescue – Attached
- Road and Bridge – Attached
- Water – Attached
- Wastewater Board
- Ambulance Commission
- Recreation
- Noxious Weeds – Attached
- Joint Airport Zoning Board

Public Input

Old Business

- Current Infrastructure Projects
 - McKinley Park Trail Loop
 - Thompson Farm Road
 - LRIP Amendment #1
 - Stuntz Bay Access Rd
 - McKinley Park: ADA Project
 - 2026 Recreation Project
- Flood/FEMA process
- Broadband Project
- Joint Comprehensive Plan
- Blight
- Project Labor Agreement
- Fire Truck Sale

New Business

- Pay Bills as presented
- Indian Point Road Association Request
- Road & Bridge: Sale of 2013 F-350
- Fire Department:
 - Applicants:
 - Tyler Vogh
 - Tanner Banks
 - Siren & Speaker Purchase
 - PPE Purchase
- Resolution 2026-19: Certification of 2026 Breitung Tax Levy
- McKinley Park Campground Management

Next Board Meetings

Regular Board Meeting: Tuesday, August 18, 2026

Adjourn

Breitung Township
Regular Board Meeting 07-21-2026, 6:00 PM
In Person Meeting at the Timothy Tomsich Community Center
33 First Avenue, Soudan MN 55782

Present In Person:

Board Members: Chairman Matthew Tuchel, Supervisor Erin Peitso, Clerk Amber Zak

Public: Dianna Sundahl, Nathan Cvetan, John Jamnick (JPJ), Police Chief Daniel Reing, Stephanie Ukkola, Roger Skraba, Scarlet Stone (Timberjay), Laura Barton-Williams (arrived at 6:05 PM)

Call to Order at 6:00 PM by Chairman Tuchel

Pledge of Allegiance

Acceptance of Agenda

Motion by Chairman Tuchel to accept the agenda with modification of the date being 07-21-2026 instead of 07-18-2026

2nd by Supervisor Peitso

Motion Passed 3-0

Approval of Minutes

Motion by Supervisor Tekautz to approve the minutes of the 06-16-2026 Regular Board Meeting, as presented

2nd by Supervisor Peitso

Motion passed 3-0

Approval of Treasurer's Report

Discussion on the Treasurers report: Supervisor Tekautz noted that he would be speaking with Campground Managers regarding unpaid seasonal sites; Chairman Tuchel noted that the December Apportionment is what is *expected*, not received

Motion by Chairman Tuchel to accept the June 2026 Treasurers Report as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Correspondence

- St. Louis County RE: Scott Lilya
- Lake Country Power: Operation Round Up
 - Chairman Tuchel noted that \$2500 had been granted by Lake Country Power toward the purchase of the radio for the Fire Department's Side x Side
- City of Tower: Airport Zoning Ordinance
 - Supervisors Tekautz and Peitso confirmed they would be in attendance at the Ordinance Hearing

Correspondence so noted.

Reports

- Police – Attached; Chief Reing again requested that drivers move over for law enforcement vehicles when their lights are on, noting that he had recently nearly been ran over during a traffic stop by another vehicle that did not move over.
- Fire& Rescue – Attached
- Road and Bridge – Attached, Chairman Tuchel noted that there had been 4 homes with water leaks found in the last 2 weeks, which accounted for over 20K gallons of water being lost
- Water – Attached
- Wastewater Board – Chairman Tuchel announced that advertisements for bids for the RIBS project had been sent out and that bid opening would happen on 07/30/2026
- Ambulance – Supervisor Peitso discussed possible scenarios for the future of the ambulance service at length; she noted that the Ambulance Commission had recommended re-chasseing the rig to the city, that the city had been pursuing a partnership with Ely Hospital which would lower the costs to the ambulance in supplies, more transfers to Ely, training opportunities, etc.; a partnership could potentially result in turning over billing to the hospital but the Ambulance Commission would still be in charge of the ambulance service. A partnership like this would be beneficial for grant funding. She further noted the next meeting would be on 10/05/2026 and the commission was hoping to discuss the matter with the attorney. On another note, Supervisor Peitso noted that the commission was still considering a Special Taxation District but that every time they came up with some answers, it opened up multiple more questions, it's a very difficult plan to put into action. Representative Skraba was in attendance and offered his insight; he noted that he had been trying to advocate for rural ambulance services, however they routinely face a lot of pushback, mainly from income-based ambulance services.
- Recreation – Supervisor Peitso noted that the trees had been planted, had received an assurance from Mesabi Bituminous that the paving of the bike trail would be completed by the end of the year, and requested that the clerk pull the grant-funded numbers to be able to judge how much more was left to spend. On another note, she explained that there had been some mischief up at the park concerning the township-provided balls; it was decided that trail cams could be of use in this matter. Chief Reing was directed to choose some trail cams that would also be beneficial to his use and order them. Further, Supervisor Tekautz noted that the trails group had not met and that the next Joint Powers Rec Board meeting was set for October.
- Noxious Weeds – Attached, ALWI Stephanie Ukkola reviewed her report and noted that in mid-August she would spend time making sure some of the problem spots had been taken care of.

Public Input

Dianna Sundahl of Diannaz Dreamz: Introduced herself as a resident and small-business owner and was in attendance to note the economic impact that the recent wildland fires and smoke had on business. At this time, she requested support from Breitung Township in her endeavor to reach out for emergency grants, temporary tax relief, low interest loans, or other mitigating tactics. Chairman Tuchel noted that the Breitung Board fully supports local business and would be happy to provide a Letter of Support for her endeavors. Representative Skraba discussed upcoming pop-up events for people affected by the wildfires.

Motion by Supervisor Tekautz to provide a Letter of Support to Dianna Sundahl of Diannaz Dreamz

2nd by Supervisor Peitso

Motion passed 3-0

Old Business:

Current Infrastructure Projects

- McKinley Loop Trail – Chairman Tuchel noted that 2 of 6 easements had been signed; John Jamnick stated that everything had been submitted back to the FAA; Chairman Tuchel emphasized that the money had to be encumbered by the end of year
- Thompson Farm Road Project – Chairman Tuchel noted that MBI was scheduled to start the construction some time in August
- Stuntz Bay Access Road – Chairman Tuchel noted that an additional \$5k was owed by Breitung Township to Mesabi Bituminous; he questioned this and requested that John Jamnick look into the matter
- McKinley Park: ADA Project – Attached: minutes of community meeting. Supervisor Tekautz noted that the project wasn't just about making the park better for those with movement disabilities, but also anyone that might be blind, deaf, or otherwise not very steady on their feet. The next step would be to set up a meeting with the consultant, this being organized by Nancy Larson.

Flood/FEMA process – No update

Broadband Project – Chairman Tuchel noted that some of the customers of CTC were now accessing their new Broadband Internet!!

Joint Comprehensive Plan – Supervisor Tekautz noted that there had been a remote meeting with Breitung, Tower, and ARDC. An in-person meeting was set for Thursday, July 30 at 10 AM, which would include a tour of the municipalities.

Motion by Chairman Tuchel to appoint Amber Zak (clerk), Steve Tekautz (Supervisor), and Stephanie Ukkola (public) to the JCP Committee

2nd by Supervisor Peitso

Motion passed 3-0

Blight

Chief Reing sent blight letters out and noted a marked improvement in many of the properties; he stated he had received one piece of correspondence in return regarding the physical ability to work on the property. Discussion was had regarding what could be done to take care of blight; it was noted that the most basic option was to write a ticket and then assess to taxes once it went unpaid. A curb-side pick up idea was discussed to help with future blight issues, the option would be discussed with Maint. Sup. Gorsma.

Propane Bids

The board reviewed five offers of service once again. Clerk Zak included correspondence with Edwards Oil noting that going above the cap of 8500 gallons per year would not result in an increase in cost per gallon and that they would honor an employee discount at a rate of \$1.699.

Motion by Chairman Tuchel to approve the 3-year contract with Edwards Oil as it was the lowest possible price per gallon

2nd by Supervisor Tekautz

Motion passed 3-0

New Business:

Pay Bills as Presented

Motion by Chairman Tuchel to Pay Bills as Presented.

2nd by Supervisor Peitso

Motion Passed 3-0

Animal Permit Request: Aaylah Myers

A request from a resident was received for 3 Cayuga Ducks. Clerk Zak detailed the ordinance as stating that any animals besides dogs, cats, chickens, and quail would require a special permit issued by the town board.

Motion by Chairman Tuchel to issue a special permit for 3 Cayuga Ducks to Aaylah Myers with a revocation clause for a one-year period; if in such time, complaints were heard against the animals, the permit would be revoked.

2nd by Supervisor Tekautz

Motion passed 3-0

Upon passing of the motion, Clerk Zak was directed to issue such permit

Resolution 2026-18: Accepting Donations

Motion by Supervisor Peitso to approve Resolution 2026-18

2nd by Supervisor Tekautz

Discussion: Clerk Zak took time to note the donations coming in specifically from Zup's Food Markets as they were of significant help to the Breitung Community Picnic

Motion passed 3-0

Fire Department Purchase: Tracks & Radio

Supervisors reviewed quotes for tracks and radio equipment for the Fire Department Side x Side, both of which were under the \$25k threshold

Motion by Supervisor Tekautz to approve the purchase of both the tracks and radio

2nd by Supervisor Peitso

Motion passed 3-0

Wildland Fire Pay

Chairman Tuchel took the time to update the board and the meeting attendees that Breitung Fire & Rescue had been providing services to the USFS/MN-DNR for the wildland fires in the Boundary Waters and surrounding communities. He noted that a contract stipulated payment to Breitung Township for the services, which included hourly payment to the attending fire fighters. Eight of the members had been doing the work in 12-hour, 2-man shifts for the last week. The attending fire fighters would be compensated for their time at the rate designated in the contract.

Project Labor Agreement

Chairman Tuchel put forth an opportunity for the board to approve a Project Labor Agreement. Such a document would come in to play if Breitung were to ever take on a project without the guidelines of a grant program. A Project Labor Agreement generally kicks in at a certain dollar amount, decided upon by the board, and dictates that prevailing wage be paid. Resident Cvetan questioned whether it was pertinent to put more restrictions on the township; Chairman Tuchel suggested it was a good way to make sure that incoming bids were fair. If the township were to take up a PLA, a resolution would be needed. Board members directed Clerk Zak to draw up a resolution for the next meeting; Chairman Tuchel would also try to have a union representative available that could discuss the benefits of passing such a resolution.

Next Board Meetings

Regular Board Meeting: Tuesday, August 18, 2026, at 6:00 PM

Adjourn

Motion by Chairman Tuchel to adjourn the meeting at 7:42 PM

2nd by Supervisor Tekautz

Motion passed 3-0

Respectfully Submitted

Amber Zak
Clerk, Breitung Township

Township of Breitung

June 30, 2026

Liabilities

Frandsen Bank and Trust

ReHab Loan \$225,516.18

Total Liabilities

Assets

Bank Accounts

Frandsen - Now Checking #000086 **\$512,976.58**
 Frandsen - MMD #86 \$3,290.61
 McKinley Park - Camp Ground \$54,863.73
 4M Account \$195,851.22
 Frandsen High Yield Money Market \$239,001.43
 Frandsen MMD # 110183438 \$23,423.74
 Cert # 1300319690 \$0.00

Total Cash \$1,029,407.31

Outstanding Checks July 31, 2026 \$45,878.89

Funds

Operating Funds

Other Accounts

100 General	\$23,752.99	\$169,818.64
201 Road & Bridge	\$183,942.46	\$0.00
225 Fire	\$48,023.46	\$0.00
620 Park	\$81,352.49	\$54,863.73
227 Recreation	\$36,690.36	
226 Police	\$89,944.93	\$0.00
230 Projects	\$16,076.03	
231 Town Hall Payment Reserve		\$40,000.00
250 Equipment Reserve	\$2,500.00	\$125,279.01
251 Police Equipment Reserve	-\$15,101.81	\$0.00
252 Firemen's Pension Reseve		\$28,592.00
253 Buildings and Grounds		\$52,500.00
254 Sick Days Reserve		\$24,192.86
255 Projects Reserve		\$0.00
257 Gravel Reserve		\$11,390.49
258 Police Vacation Reserve		\$9,794.00
Total Funds	\$467,180.91	\$516,430.73

Total Funds

\$983,611.64

Disbursements \$113,341.89

Checks

60346 - 60421 \$113,341.89

Voided Check 60358

Receipts \$351,647.00

Transfers \$500.00

Investments - moved \$146,568.93 \$352,147.00

Interest * included in the receipts. \$1,138.48

Treasurer report for August 2026

Moved funds from the Frandsen Savings account's to the High Yield Money Market account.

Fund	Amount	Moved from	Moved too
100 General	65000	Savings	High Yield MM
231 Town Hall Reserve	20000	Reserve Account	High Yield MM
250 Equipment Reserve	2476.93	Reserve Account	High Yield MM
252 Fire Pension Reserve	5092.00	Reserve Account	High Yield MM
253 Buildings and Grounds Reserve	6000	Reserve Account	High Yield MM
Total Moved	98568.93		

Transferred \$3000 fund 251 Police Equipment back to checking. Police Equipment is underfunded on the Police Car by \$15,101.81.

Costs for the Breitung Community Picnic

Food and Supplies – \$1136.07

Salaries \$1409.51

Total \$2545.58

Costs for the Old Settlers

Salaries \$1927.09

Donation to Event \$200.00

Total \$2227.09

Thanks Teresa Dolinar



Board of Peace Officer Standards and Training

1600 University Avenue, Suite 200, Saint Paul, MN 55104

(651) 643-3060 | www.mn.gov/post

July 24, 2026

Breitung Township Board
Breitung Township
PO Box 56
Soudan, MN 55782

Dear Breitung Township Board,

The Minnesota Board of Peace Officer Standards and Training (POST Board) is the occupational regulatory agency charged with the vital responsibility of maintaining selection, education and licensing standards for the 415 Minnesota law enforcement agencies that employ over 10,500 peace officers across our state.

While the POST Board performs many functions, a significant portion of the POST's responsibility is dedicated to conducting "compliance reviews" of Minnesota law enforcement agencies to ensure they are meeting legislatively mandated training and department policies on Use of Force/Firearms training, Emergency Vehicle Operation and Pursuit Driving training and mandated departmental policies.

On 7/23/2026 a POST Board Standards Coordinator conducted a review at the Breitung Township Police Department. After a comprehensive review of their records concerning mandated employee training and department policies, I am pleased to inform you that your law enforcement agency **passed the review**.

Ensuring all law enforcement agencies around the state are in compliance plays a pivotal role in maintaining the high level of professionalism we have enjoyed in Minnesota for many years and that professionalism translates into quality law enforcement services for the citizens of Minnesota.

Please take a moment to recognize your police department for this important accomplishment.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik Misselt".

Erik Misselt
Executive Director

AMERICA AT 250



CELEBRATING COMMUNITY SPIRIT

Breitung Township, St. Louis County

Each year, Breitung Township brings residents, neighbors, and visitors together for its annual Community Picnic, held near the Fourth of July. This year's celebration took place on Sunday, July 5, continuing a tradition of fellowship and fun.

The event features free hot dogs, chips, soda, popcorn, and root beer floats, along with squirt guns and splash pads for kids to enjoy. Township board members, fire department volunteers, and public works staff all help make the event possible. Last year's picnic expanded to include music, prize drawings, and giveaways, making it an even bigger success. It's a simple but meaning tradition that reflects the strong sense of community found in townships across Minnesota.



Submitted by Breitung Township Clerk Amber Zak



Saint Louis County

Public Works Department • Richard H. Hansen Transportation & Public Works Complex
4787 Midway Road, Duluth, MN 55811 • Phone: (218) 625-3830

James T. Foldesi, P.E.
Deputy County Administrator –
Public Works & Transportation/Highway Engineer

MEMORANDUM

DATE: July 30, 2026

TO: Township Supervisor Chairs and City Clerks

FROM: James T. Foldesi, P.E.
Deputy County Administrator –
Public Works & Transportation/Highway Engineer

RE: 2027 St. Louis County Aggregate Crushing Program

Aggregate Crushing

Agencies Invited to Participate: Townships and Cities

The St. Louis County Public Works Department is announcing the continuation of its aggregate crushing program where townships and cities within St. Louis County are invited to participate. Townships and cities that would like to participate in the aggregate crushing contracts must submit the attached "Aggregate Crushing Request Form" to St. Louis County by **Wednesday, October 14, 2026**. Questions about the aggregate crushing program can be directed to Matthew Beyer at 218-625-3859 or beyerm@stlouiscountymn.gov.

Townships and cities requesting to participate must submit a summary of aggregate material quantities in tons by gravel pit location. A map is enclosed showing gravel pits that will be utilized for the 2027 aggregate crushing contracts. The contractor will create a separate aggregate material stockpile for each participating township or city in the respective gravel pits. **Participating townships and cities will be asked to use up their stockpile(s) by October 31, 2029. St. Louis County reserves the right to limit townships' and cities' quantities based upon available raw materials and gravel pit storage space. Townships and cities shall be limited to 5,000 tons of aggregate material per contract year.**

All participating townships and cities must pay to St. Louis County an administrative fee of \$300.00 for project administration. St. Louis County will perform material testing at a rate of at least one test per 1,500 tons of aggregate material produced to assure compliance with material specifications. The cost of material testing is \$250.00 per test. The estimated unit price is \$3.80 per ton.

St. Louis County will make all payments to the contractor for township or city quantities. Townships and cities will reimburse the County for their portion of the project including the administrative fee and material testing. Townships and cities requesting greater than \$5,000.00 in aggregate crushing may be asked to pay to St. Louis County, within thirty (30) days after the award of contract, an amount equal to ninety five percent (95%) of the cost of their portion of the contract. Townships and cities requesting less than \$5,000.00 in aggregate crushing shall pay to St. Louis County their total

project cost after completion of the project. St. Louis County will submit invoices to each participating township or city for their share of the project, including the administrative fee and material testing.

Formal Request Procedure

To request to participate in this program, submit the respective request form of the program(s) you would like your agency to participate in to the contact information provided at the bottom of the form(s).

A resolution must be attached from the requesting town board or city council that approves entering into a cooperative agreement with St. Louis County. Requests that do not include this resolution may not be accepted into these programs.

The deadline for submitting your agency's request form is **Wednesday, October 14, 2026**. If we do not receive your request by this deadline, St. Louis County cannot guarantee acceptance into any of the aforementioned contracts. Thank you for your cooperation.

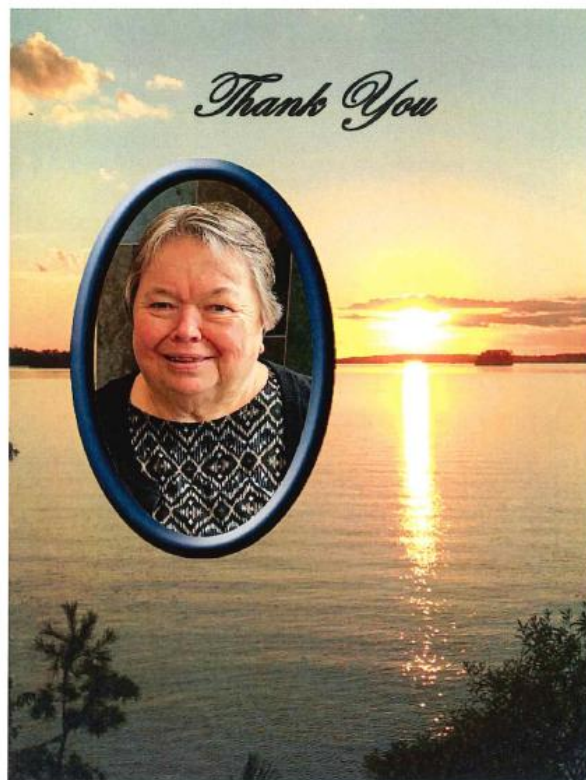
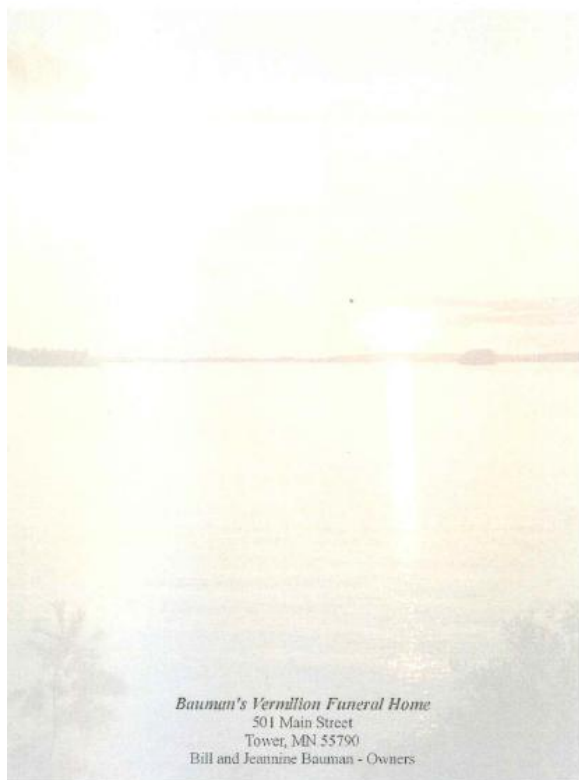
Enclosures

Cc:

B. Boder

M. Beyer

Maintenance Superintendents



Dear Friends at Breitung Township,
Thank you so much for the time,
effort and thought that went into
making the Luncheon go so well.

Lori wanted a catered lunch at
"My building" and she would have been
thrilled with your work at making it
happen as well as the flower arrangement.

Thank you for the hassle free use of
the town hall, tent and for handling
the clean up afterwards.

I really appreciate your support.

Tim

I'd like the memory of me
to be a happy one,
I'd like to leave an afterglow
of smiles when life is done.
I'd like to leave an echo
whispering softly down the ways,
Of happy times and laughing
times and bright and sunny days.

I'd like the tears of those who
grieve, to dry before the sun
Of happy memories that I leave
When life is done.

The family of
Lori Kaye (Sundeen) Tomsich



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

July 2026 Monthly Police Report

Calls for Service (ICRs) 184

Citations 9

- 1 adult male citation for Disorderly Conduct and Underage Consumption
- 1 adult male citation for Fleeing a Police Officer on foot
- 1 adult male citation for Failure to Move Over
- 1 adult female citation for speed (51/30)
- 1 adult male citation for speed (77/60)
- 1 adult male citation for speed (71/50)
- 1 adult male citation for speed (69/50)
- 1 adult female citation for speed (93/60)
- 1 adult male citation for speed (69/50)



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

FAX: (218) 753-2407

41 1ST AVE • P.O. BOX 6

SOUDAN MN 55782

DANIEL REING

CHIEF OF POLICE

As expected, July was a busy month. The weekend of the 4th was busy with many calls.

A thank you to Babbitt Police Officer Todd Heikkila and Conservation Officer Aaron Larson for your help during the parade. Thank you to Officer Stauty, Officer Shenett, Officer Vukad, and Officer Roy for your help as well. The day ran very smoothly. I am blessed with a great staff to work with.

We also attended the Breitung Township picnic and the Old Settlers picnic as well.

Our new squad is almost ready for active duty. We have the graphics to add and the computer needs to be programmed.

I want to remind our drivers out there to please move over. When you see flashing emergency lights and hear sirens, please pull over and give our emergency vehicles room. I was almost struck and killed on the 1st of July by a motorist who did not slow down nor move over. The driver was issued a citation. Always mind your surroundings.

Enjoy the rest of summer, it is going by way too fast.

Daniel Reing

Breitung Fire & Rescue
Box 337
33 1st Ave.
Soudan, Mn. 55782

July 2026 Fire Dept Report

Our regular monthly fire department training consisted of SCBA (Self Contained Breathing Apparatus) training, qualification, and inspection.

For the month of July, we responded to the following calls: Structure fire, I-phone crash detection which was false, submerged boat on Lake Vermilion, I-phone crash detection which was also false, one vehicle accident, false fire alarm, and a gas leak.

We participated in the Fourth of July parade, and the Annual Fourth of July Breitung Picnic. Our Fireman's Relief Association had a successful beer tent on the Fourth of July.

Road and Bridge report August 2026

Usual mowing and trimming

Bituminous patching around town

Brushing and tree removal

Removal of down trees after storms

Preparing field and hosting final ballgames

Set-up election

Working with contractors on sewer lateral and curb stop replacements

Midway Builders completed replacement of steel on garage roof

JR wastewater cleaning and televising sewer mains

Oil changes and maintenance on equipment

Spraying and or cutting noxious weeds

Continue televising sewer laterals

REC GRANT 2026

Remove and replace shingles on concession stand, visitor dugout, and crows nest

Remove and replace siding and trim on home dugout

BREITUNG WATER & SEWER COMMISSION**RECEIPTS & DISBURSEMENTS****July-26**

Checking Balance Forward	23,133.91
Deposits	22,190.22
Interest	18.52
Balance	<u>45,342.65</u>

Disbursements

Township Payroll Reimb - July 2026	2,742.25
WW Board June & Second Quarter	18,634.80
US Postal - Stamps	322.00
Minnesota Department of Health	0.00
Frandsen Bank & Trust - NSF Auto Pay	74.00
Brody Anderson - Deposit Refund	200.00
Tony Zavodnik - Overpayment	156.00
Credit Card Annual Fee	99.99

Total Disbursements	<u>22,229.04</u>
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Ending Balance	23,113.61
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Checking Account	23,113.61
Savings Account	70,730.08
Interest 46.45	

TOTAL	Jul-26	93,843.69
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Noxious Weed Report Breitung Township August 2026

Initial inspection occurred between June 15, 2026 - July 1, 2026

Secondary inspection took place on Monday, August 10, 2026, report created same day.

Prepared by Stephanie Ukkola

Echo Point Road

Echo Point road showed vast improvement between June and August inspections. Township maintenance brushed out roadsides. Previously, Common Tansy in the area was described to be “in patches, too numerous to count.” Today, there was no Spotted Knapweed found and only a couple Common Tansy plants.





Thompson Farm Road Gravel Pit

The gravel pit was unchanged since it's June inspection. Common Tansy lines the top rim.

Photo below: Yellow Common Tansy flowers can be spotted on the upper brim of the pit.



Thompson Farm Road

Thompson Farm Road has seen some improvement. Mowing and brushing has occurred on the sides of the road where Common Tansy was once present. Some sides of the road are more challenging to address because of steep hills.

Photo below shows an area on Thompson Farm Road with Common Tansy that is not flowering thanks to township mowing efforts.



Photo below shows an area on Thompson Farm Road with flowering Common Tansy that has proven challenging to address.



South Soudan area

Within the South Soudan neighborhood, Common Tansy was previously reported to be in small patches along the roadside. During today's inspection I found none.

Junction Road

During the last inspection a large patch of Wild Parsnip was reported on Junction Road. Today, I found that the Wild Parsnip was nearly eradicated, with only a couple energetic plants re-sprouted after being cut or out of reach of the brushing machine.



Photo left: Is a before picture of the Wild Parsnip on Junction Road.

Photo below: Is the after picture of the same area on Junction Road.



North 2nd St., Tower

During the last inspection a large patch of Wild Parsnip was found. This area has been well brushed and Wild Parsnip presence reduced by over 90-percent.



Photo left: shows a patch of Wild Parsnip found on North 2nd St., Tower last June.

Photo below: shows the same area without Wild Parsnip.





Photo above: Township maintenance crews have been using a combination of mowing, brushing and herbicide to fight off noxious weeds. This photo was taken on North Second St., Tower.

Mesabi Bike Trail between Soudan's Only Store and Hwy 169

Common Tansy and Spotted Knapweed were very prevalent along this corridor of the Mesabi Trail in June. Today, I found that vast areas of Common Tansy had been mowed or sprayed with herbicide. The effort to control the weeds by the township was very apparent and impressive. Spotted Knapweed still persists on steep hillsides. Some Common Tansy still persists.



Photo above: Behind a sign, evidence of herbicide application to Common Tansy.



Photo above- A part of the Mesabi Train between the Soudan Store and Welcome to Soudan Sign that was once previously almost entirely inhabited by Common Tansy. Today all of it was treated or mowed.



Photo above: This entire field on the Mesabi Trail near the Welcome to Soudan Sign was filled with Common Tansy in June. In August I found that the entire field has been mowed to control Common Tansy.



Photo above: Common Tansy and Spotted Knapweed evaded detection by township crews near the Welcome to Soudan sign, where the trail crosses Hwy. 169.



Photo above: on this hillside near the Welcome to Soudan sign Spotted Knapweed dominates.

McKinley Park Acres Road

This road was reported to have an overwhelming amount of Common Tansy this past June, primarily near the road entrance. Today I found it difficult to find Common Tansy. The plants have been prevented from flowering via mowing. Common Tansy still persists along the roadside railings which cannot be mowed.



Photo above: near the entrance to McKinley Park Acres Road you can see that the Common Tansy has been mowed and prevented from flowering.

Photo below:
Common Tansy peeks out from the road railings on McKinley Park Acres Road.

**County Road 4596**

McKinley Park Road (County Road 4596) did not have any significant noxious weed infestations.

County Road 697

HooDoo Point Road (County Road 697) did not have any significant noxious weed infestations.

Puncher Point Road

Puncher Point Road was clean except for a patch of Common Tansy on the northeast entrance to the road. The Common Tansy was located near the name plaque and stop sign. This did not change between June and August inspections.



Photo above: Common Tansy is only present on Puncher Point Road at the north entrance near the mailboxes.

McKinley Park Campground

McKinley Park Campground was clean except for a small patch of Common Tansy on the woodline near the west entrance to the campground. This did not change between June and August inspections.

Photo below: One small roadside patch of Common Tansy persists in the brushline at McKinley Park Campground.



Mesabi Bike Trail from Soudan Post Office to Soudan's Only Store

Mesabi Bike Trail from Soudan Post Office to Soudan's Only Store did not have any significant noxious weed infestations.

Baseball Field/Monument area

The road leading into the parking lot of the baseball field has Common Tansy interspersed with wild raspberries. The walking trail heading up the playground also had Common Tansy and Spotted Knapweed. Since June the road and trailsides have been cut deeper and there is less Common Tansy. When walking on the trail from the ballfield to the playground, if you look to the right (north) the hillside is covered in Spotted Knapweed and there is some Common Tansy. It is evident that the Common Tansy has been sprayed with herbicide.

Photo below: The road going into the baseball field parking lot was lined with Common Tansy in June. Today there was no evidence of Common Tansy thanks to a deeper mowing.



Photo above: Further in on the same road to the baseball field parking lot, some Common Tansy still persists.



Photo above: This steep hillside on a trail between the baseball field and playground is riddled with Spotted Knapweed.

Photo below: The same trail hillside also has some Common Tansy.



Vermilion Housing Apartments and Mesabi Bike Trail behind the apartments

The township mowed out a large area of Common Tansy and Wild Parsnip in the backyard of the apartment building and further along the trail. Wild Parsnip is still present at the beginning on the trail near the trail/church parking lot.

Photo below: Behind the Vermilion Housing Apartments, where the brown patches are was a giant patch of Common Tansy and Wild Parsnip that has been removed by the Breitung Township maintenance crew.





Photo above: In the front yard of the Vermilion Housing Apartments, Common Tansy has been sprayed.



Photo above: Vermilion Housing still has Common Tansy hiding in the bushes near the driveway.



Photo above: A patch of Wild Parsnip persists next to the St. Paul Lutheran Church/Mesabi Trail parking lot.

Spring Street

Spring Street was reported to have Common Tansy and Wild Parsnip the township has mowed out the area much deeper and now only a few plants remain.

Photo below: Spring Street looks great after township mowed deeper into the brush to remove Wild Parsnip.

**Soudan Canister Site**

The Soudan dump has a lot of Common Tansy and Spotted Knapweed on the property. Previously it was reported that Japanese Knotweed was present in the yardwaste pile. At this inspection the Japanese Knotweed looked untreated and has expanded its reach.



Photo above: Japanese Knotweed, thriving and in bloom, at the Soudan Canister Site.
Photo below: Japanese Knotweed has crept forward. In June, I could only see large plants behind the brush piles. Now I could see plants in the brush pile and before the brush pile on the flat ground.



Private Properties

Parcel ID Number: 270-0110-01180 and Parcel ID Number: 270-0110-01170

A letter was sent early July to this property owner. We haven't received any contact from the property owner and it appears that no changes have been made to the property. Township maintenance has mowed the right-of-way.



Photo above: Spotted Knapweed and Wild Parsnip on Parcel ID Number: 270-0110-01180 or Parcel ID Number: 270-0110-01170.

Photo below: Wild Parsnip dominates the lots Parcel ID Number: 270-0110-01180 and Parcel ID Number: 270-0110-01170.



Parcel ID Number 270-0110-02070

This property owner received a noxious weed letter and a blight letter in early July. No evidence of Spotted Knapweed was found on the property this August.

St. Louis County, Soudan Canister Site

Ada Tse and Will Bomier were contacted in July via email and are aware of the problem. I will give them more time to address the problem. (photos earlier in the report)

Parcel ID Number: 270-0110-02510

This property owner promptly mowed and weed whacked and the property looks great!



Parcel ID
Number:
270- 0110-
02510

Left is before

Below is after



Mesabi Trail, portion between crossing on McKinley Park Road and Highway 169 crossing Mesabi Trail immediately did some herbicide spraying, however, township maintenance did a much more thorough job. No action required.

Report Summary

Tom Gorma and township maintenance workers did a FANTASTIC job this summer tending to noxious weeds throughout the township.

This was our first summer taking noxious weeds enforcement seriously, after years of noxious weeds building around town we were able to cut them back severely in just one month through our team effort. Controlling and eradicating noxious weeds takes years of consistent effort but after a few years our hard work will pay off and there will be less and less noxious weeds to contend with.

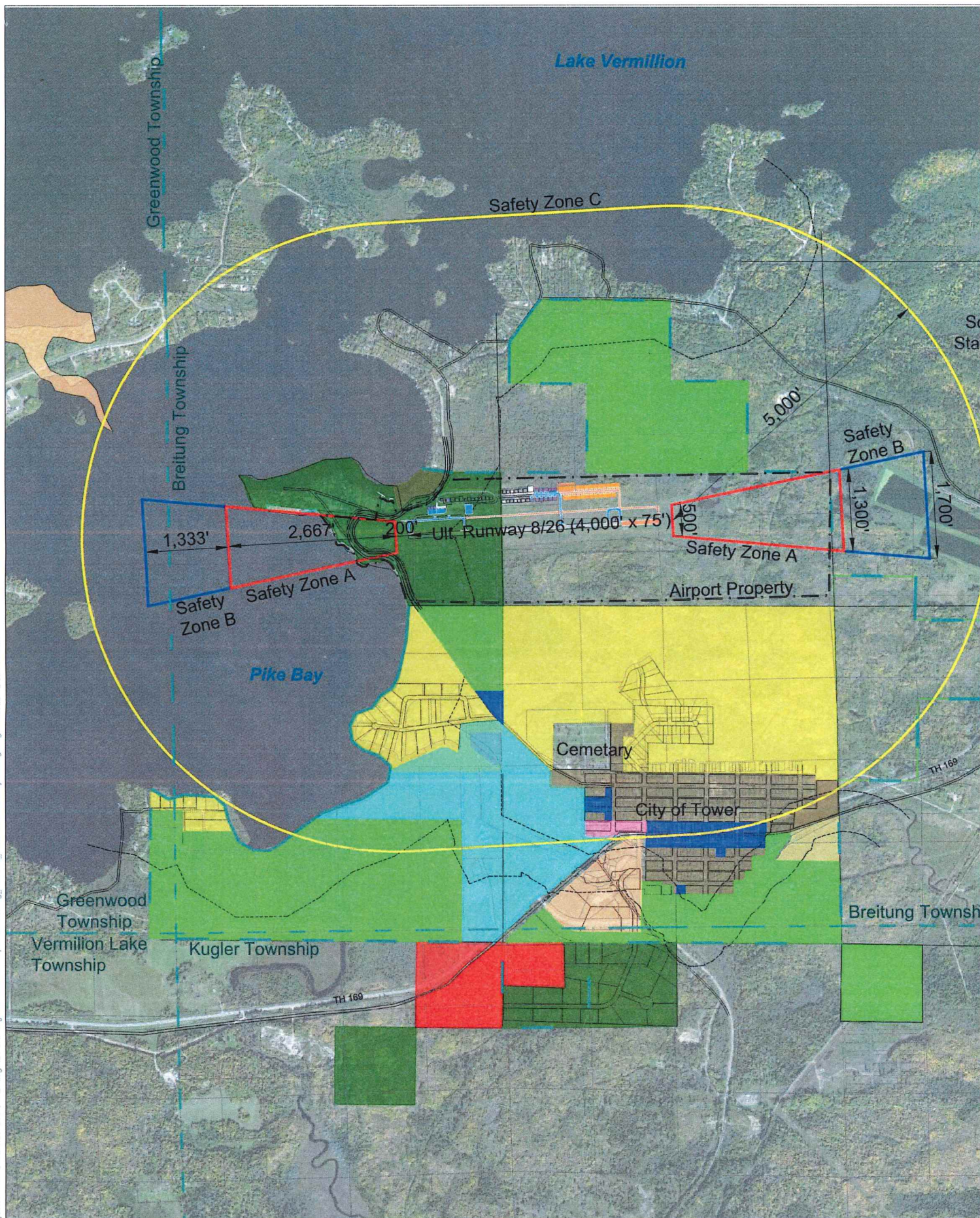
Each Wild Parsnip plant produces 1,000 seeds. By removing over 100 Wild Parsnip plants we've prevented over 100,000 potential new plants from growing! The seeds from years past are still in the soil and are viable for about four years but as long as we stay consistent in removing plants we will be able to eradicate them in just four years.

Two private property owners will receive thank you notes for their efforts to control weeds on their properties. One private property will need some sort of follow up, as directed by the town board.

I did find other private properties that will need control in the future but will wait to address them in early summer next year, which is the ideal time to send a first-notice.

Thank you to the Breitung Town Board and Breitung Maintenance Department for supporting this effort to make our township more beautiful and safe and for protecting Minnesota's native plants.

\\nasline.com\planz\air\projects\PTT\TOWER\18750815-final-dwg\151-drawings\65-Aviation\Map\12D Zoning_Sheet 3_Land Use & Safety Zoning.dwg 4/6/2026 12:58 PM kklein



Short Elliott Hendrickson Inc.
3535 Vadnais Center Drive
St. Paul, MN 55110-3507
651.490.2000
800.325.2055
651.490.2150 fax
www.sehinc.com



Tower Municipal Airport

Tower, Minnesota
Airport Safety Zoning

© 2026 Short Elliott Hendrickson Inc.

No.	Mark	Date

Revis

Safety Zone Use Restrictions:

General: Subject at all times to the height restrictions set forth in SECTION IV B, no use shall be made of any land in any of the safety zones defined in SECTION V A which creates or causes interference with the operations of radio or electronic facilities on the airport or with radio or electronic communications between the airport and aircraft, make it difficult for pilots to distinguish between airport lights and other lights, results in glare in the eyes of pilots using the airport, impairs visibility in the vicinity of the airport, or otherwise endangers the landing, taking off, or maneuvering of aircraft.

Zone A: Subject at all times to the height restrictions set forth in Subsection IV B and to the general restrictions contained in Subsection V B 1, areas designated as Zone A shall contain no buildings, temporary structures, exposed transmission lines, or other similar above ground land use structural hazards, and shall be restricted to those uses which will not create, attract, or bring together an assembly of persons thereon. Permitted uses may include, but are not limited to, such uses as agriculture (seasonal crops), horticulture, animal husbandry, raising of livestock, wildlife habitat, light outdoor recreation (non-spectator), cemeteries, and automobile parking.

Zone B: Subject at all times to the height restrictions set forth in Subsection IV B, and to the general restrictions contained in Subsection V B 1, areas designated as Zone B shall be restricted in use as follows:

- Each use shall be on a site whose area shall not be less than three acres.
- Each use shall not create, attract, or bring together a site population that would exceed 15 times that of the site acreage
- Each site shall have no more than one building plot upon which any number of structures may be erected.
- A building plot shall be a single, uniform, and non-contrived area, whose shape is uncomplicated and whose area shall not exceed the following minimum ratios with respect to the total site area:

Site Area		Ratio of Site Area to Bldg. Plot Area	Building Plot Area (sq. ft.)	Max. Site Population (15 persons/A)
At least (Acres)	But Less than (Acres)			
3	4	12:1	10,900	45
4	6	10:1	17,400	60
6	10	8:1	32,600	90
10	20	6:1	72,500	150
20	20 & up	4:1	218,000	300

- The following uses are specifically prohibited in Zone B: Churches, hospitals, schools, theaters, stadiums, hotels, motels, trailer courts, campgrounds, and other places of frequent public or semi-public assembly.

Zone C: Zone C is subject only to height restrictions set forth in SECTION V B, and to the general restrictions contained in SECTION V B 1.

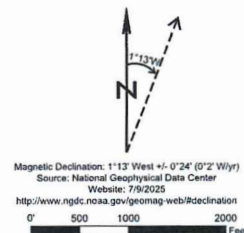
Runway Data		
Item	Existing	Future
Runway 8/26	3,301' x 75'	4,000' x 75'
	Paved	Paved
	Utility Non-Precision	Utility Non-Precision

Runway Coordinates		
Item	Existing	Future
Runway 8	Lat: 47° 49' 04.54" N	N/A
	Long: 92° 17' 34.72" W	N/A
	EI: 1,365.8'	N/A
Runway 26	Lat: 47° 49' 06.18" N	Lat: 47° 49' 06.47" N
	Long: 92° 16' 44.96" W	Long: 92° 16' 36.18" W
	EI: 1,369.9'	Same

Legend			
Existing	Future	Ultimate	
---	None	None	Airport Property
---	None	None	Municipal Boundary
---	None	None	Parcel Boundary
Photo			Pavement
---	None	None	Safety Zone A
---	None	None	Safety Zone B
---	None	None	Safety Zone C

City of Tower Zoning

R-1 Residential-1	THR-N Tower Harbor Renaissance - North
R-2 Residential-2	THR-S Tower Harbor Renaissance - South
R-3 Residential-3	RF-1 Recreation/Forestry
R-T Residential Transition	O-1 Open Space
C-1 Central Commercial/Business	City Owned Property Boundary
C-2 Highway Commercial/Business	Shoreline Setback



Land Use & Airport Zoning Plan

Designer: KAK

Drawn By: KAK

QA/QC: MSS

Design Team

AIP No. A6918-38

SEH File No. TOWER 187508

Date: 4/6/2026

Sheet No.

3 of 5

**AMENDMENT # 1 TO MnDOT LOCAL ROAD IMPROVEMENT PROGRAM (LRIP)
GRANT AGREEMENT No. 069-592-001**

Agreement Start Date:	<u>03/25/2026</u>	Original Agreement Amount:	<u>\$ 481,085.32</u>
Orig. Agreement Exp. Date:	<u>12/31/2030</u>	Prev. Amendment(s) Total:	<u>NA</u>
Amended Exp. Date	<u>12/31/2030</u>	Current Amendment Amount:	<u>\$ 26,820.11</u>
		Current Agreement Total	<u>\$ 507,905.43</u>

Project Identification :	<u>Local Road Improvement Program: <i>Construction of a new re-aligned Thompson Farm Road between Trunk Highway 169 and existing Thompson Farm Road in Breitung Township, St. Louis County</i></u>		
State Project (SP):	<u>SAP 069-592-001</u>	Trunk Highway #:	<u>NA</u>
Federal Project #	<u>NA</u>		

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation (“State”) and Breitung Township (“Grantee”).

Recitals

1. The State has an Agreement with the Grantee identified as MnDOT Contract No. 1062324 (“Original Agreement”) for SAP 069-592-001.
2. The grant amount awarded for SAP 069-592-001 from 2023 LRIP Funds (SAAS Acct 378) has been increased.
3. MnDOT and the Grantee are willing to amend the Original Agreement as stated below.

Agreement Amendment

In this Amendment deleted agreement terms will be ~~struck out~~ and the added agreement terms will be underlined.

REVISION 1. AGREEMENT TERMS. Article 1.4 “**Exhibits**” is amended as follows:

~~Exhibit A~~ Exhibit A-1: Sources and Uses of Funds Schedule; Exhibit B: Grant Application; Exhibit C: Grantee Resolution Approving Grant Agreement are attached and incorporated into this agreement.

REVISION 2. Article 4. **Consideration and Payment** is amended as follows:

4.1.2. Sources and Uses of Funds. Grantee represents to State that the Sources and Uses of Funds Schedule attached as ~~Exhibit A~~ Exhibit A-1 accurately shows the total cost of the project and all of the funds that are available for the completion of the project. Grantee agrees that it will pay for any costs that are ineligible for reimbursement and for any amount by which the costs exceed State's total obligation in section 4.1.3. Grantee will return to State any amount appropriated but not required.

4.1.3. Total obligation. The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed ~~\$481,085.32~~ \$507,905.43.

REVISION 3. Article 18. Additional Provisions is amended as follows:

18.3. Telecommunications Certification. If federal funds are included in ~~Exhibit A~~ Exhibit A-1, by signing this agreement Grantee certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), Grantee does not and will not use any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Grantee will include this certification as a flow down clause in any contract related to this agreement.

18.4. Title VI/Non-discrimination Assurances. Grantee agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocspublic.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in ~~Exhibit A~~ Exhibit A-1, Grantee will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Grantee's compliance with this provision. The Grantee must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Grantee staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

The terms of the Original Agreement are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Agreement and all previous amendments remain in full force and effect.

[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]

GRANTEE (Breitung Township)

The Grantee certifies that the appropriate person(s) have executed the agreement on behalf of the Grantee as required by applicable articles, by laws, resolutions, or ordinances.

By: _____

Title: Chairman

Date: _____

By: _____

Title: Clerk

Date: _____

DEPARTMENT OF TRANSPORTATION

Approval and Certifying Encumbrance as required by Minnesota Statutes § 16A.15 and 16C.05

By: _____

Title: State Aid Programs Manager
(with delegated authority)

Date: _____

MnDOT CONTRACT MANAGEMENT

By: _____

Date: _____

EXHIBIT A-1**SOURCES AND USES OF FUNDS SCHEDULE****SAP No. 069-592-001**

SOURCES OF FUNDS		USES OF FUNDS	
Entity Supplying Funds	Amount	Expenses	Amount
State Funds:		Items Paid for with LRIP Grant Funds:	
2023 LRIP Funds Grant SAAS Acct 378	\$481,085.32	Roadway, curb and gutter, storm sewer	\$507,905.43
Amendment # 1			
2023 LRIP Funds Grant SAAS Acct 378	\$26,820.11		
Other:			
Subtotal	\$507,905.43	Subtotal	\$507,905.43
Public Entity Funds:		Items paid for with Non-LRIP Grant Funds:	
Matching Funds		Roadway, curb and gutter, storm sewer	\$19,636.94
Local Match	\$19,636.94		
Other:			
Subtotal	\$19,636.94	Subtotal	\$19,636.94
TOTAL FUNDS	\$527,542.37	TOTAL PROJECT COSTS	\$527,542.37

Amber Zak, Clerk

From: fire@breitungtownship.org
Sent: Tuesday, August 18, 2026 10:50 AM
To: Amber Zak
Cc: fire@breitungtownship.gov
Subject: Monthly Report
Attachments: July 2026.doc

Attached is the Monthly report. Could you also please add the following to the agenda for approval at the meeting tonight:

1. Two new fire fighter applications from Tanner Banks and Tyler Vough. Our fire department unanimously approved them at our July meeting. We are planning on having training in January 2027 with several other fire departments in the area.
2. PPE (Personal Protective Equipment) Jackets for sixteen firefighters. These will be worn and used for responding on our snowmobile, UTV and boat calls. At this time we do not have any jackets for these types of response. They will be fluorescent and black with reflective emblems, insulated with removeable fleece liners and waterproof. The cost of the PPE Jackets would be approximately \$2,300.
3. Purchase of a Siren and Speaker for the UTV we have purchased. The cost would be \$611.00. We saved thousands if we ordered this ourselves instead of purchasing from the Polaris Manufacture.

Trevor Banks
Fire Chief
Breitung Fire & Rescue
218-753-6020



ESTIMATE

Palmdale Fab, LLC
18386 360th St
Taylors Falls, MN 55084-1745

dan@palmdalefab.com
+1 (651) 231-5044



Bill to
Breitung Fireand Rescue
33 1st Avenue
Soudan, MN 55782

Ship to
Breitung Fireand Rescue
33 1st Avenue
Soudan, MN 55782

Estimate details

Estimate no.: 0805202601
Estimate date: 08/05/2026

#	Product or service	Description	Qty	Rate	Amount
1.	ETSS100J5	100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	1	\$249.50	\$249.50
2.	ETSAFR100	FR100 Series Siren w/ PA function, 200 watt single tone, SAE J1849, CA Title 13 & ECE R10	1	\$331.50	\$331.50
3.	Shipping		1	\$30.00	\$30.00
Total					\$611.00

Accepted date

Accepted by

Home > First Class High Visibility Waterproof Parkas with Reflective Stripping



Search User Cart \$0.00



REFLECTIVE STRIPPING

\$124.99 USDPay in 4 interest-free installments of \$31.25 with [shop Pay](#) [Learn more](#)

COLOR: LIME GREEN AND BLACK



SIZE: 4XL

Small Medium Large XL 2XL 3XL **4XL** 5XL

Add Removable Identifiers? (2 Front + 1 Back)

No

- 1 +

ADD TO CART

Free Unlimited Returns

Size Guide

SKU: JSID11-4XL

Availability: In Stock



— AMERICAN FLAG — LOGO
 — NAME
 PRODUCT DETAILS

* 15/each

14-16

≈ \$2240

First Class High Visibility Waterproof Parkas with Reflective Stripping

This First Class parka maintains high visibility with its lime green color, and it is further improved with its reflective stripping. It is featured with a removable zippered hood and adjustable wrist straps. The jacket can be further customized with optional identifiers that have a zippered attachment at the chest.

PRODUCT SPECS

- High Visibility Lime Green Waterproof Shell
- Reflective stripping throughout for high visibility
- Hook and Loop Identifier Ready (Optional)
- Removable zippered hood
- Removable inner liner
- Adjustable wrist straps

Shop

Wishlist

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RESOLUTION 2026-19
BREITUNG TOWNSHIP of St. Louis County, MN
**A Resolution to Certify Final 2026 Breitung Township Property Tax Levy to
Saint Louis County**

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
TOWNSHIP OF BREITUNG

WHEREAS, the State of Minnesota statute requires that the Breitung Township Board certify a property tax levy to the Saint Louis County Auditor's Office Tax Division; and

WHEREAS, the Breitung Township Board hereby adopts the following property tax levy for Breitung Township for payable year 2027 is as follows; and

General Fund	\$150,057.00	19.41%
Road and Bridge	\$372,967.00	48.25%
Fire	\$77,955.00	10.09%
Recreation	\$38,056.00	4.92%
Police	\$133,965.00	17.33%
Total	\$773,000.00	100%

WHEREAS, the property tax levy tax base for the Township of Breitung for payable year 2027 is as follows; and

Tax Capacity Based Levy \$773,000.00

NOW THEREFORE, BE IT HERBY RESOLVED that the authorizing authority of the Township of Breitung does adopt this resolution.

Upon vote taken, the following voted by Chairman Tuchel, Supervisor Peitso, Supervisor Tekautz:

For:

Against:

Whereupon said Resolution NO. 2026-19 was declared duly passed and adopted this 18th day of August, 2026.

Matthew Tuchel, Chairman

Amber Zak, Clerk

08/02/2026

Breitung Township Board:

Julie and I wish to thank you for the opportunity to manage McKinley Park Campground for the 2026 camping season. It is and was a very rewarding experience.

The major highlight of the season was the implementation of the online reservation program. As of July 7th, 2026, we started to take online reservations. We are seeing that over 75% of the reservations are being made through the online portal. As of now, very few problems are being noticed with the system. The biggest issue we notice is that campers sometimes don't realize how big their campers are and try to squeeze into a site that may be a little small for their liking. The couple of times this has occurred has been an error on the campers side and not the program. We are still fine tuning the specs but everything is going as planned and are very happy with the progress.

One of the big advantages of having the same management team taking care of both campgrounds is the ability to find an open site for a potential camper. If one ground is full or unable to accommodate them, we had the ability to find a suitable site at the other campground. This occurred on more occasions than I could count.

When Julie and I decided we would like to take the opportunity to manage both campgrounds and came up with a compensation amount, we made several assumptions that turned out to be incorrect which included the amount of labor required to run the campground to the amount of sales that the store would actually do. As McKinley Park requires management to mow seasonal sites, pick up garbage at least twice a day and provide a sewer pumping service to not only seasonal sites but longer term campers twice a week proved to be impossible for the staff that we had in place. As such, our budget for labor was definitely not correct. It turned out to be over 70% of our contract. We knew that percentage was going to be high, just not that high. We were hoping that store sales would be able to supplement the income. As for store sales, we assumed they would be somewhat similar but that turned out not to be the case.

As we have learned over the course of the year what is needed to do the job properly, we respectfully decline the option of the second year of the current contract. The only reason for this is the dollar amount.

With that being stated, we are interested in returning with the same contract wording for a yearly amount of \$50,000.

To the best of our knowledge, we have met or exceeded every expectation to do the job properly. We feel we are very qualified to continue in the future. If the board finds these terms acceptable, please let us know as soon as possible so that we may start making plans for the next year.

If the board wishes to decline this proposal, I would recommend posting the job opening as soon as you can so that we can assist in the transition.

Thank you in advance for your consideration to this matter. If you have any questions or comments, please don't hesitate to call us at 218-750-2505.

Sincerely,
Randy Pratt

