

# Township of Breitung Agenda-Regular Board Meeting

Township of Breitung Board Meeting 04/22/2021  
Breitung Town Hall 12noon and via teleconference  
Call in information (701) 802-5299, Access Code 8973797#

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
  - 03/23/21-Regular/Reorganizational Board Meeting
  - 04/08/21-Special Board Meeting
- Approval of March 2021 Treasurers Report
  - Checks Written 45335 thru 45430
  - Total Disbursements \$115,709.06
  - Fund Balance-\$211,169.03
  - Voided Checks-None
- Correspondence
  - Arrowhead Area Agency on Aging
  - St Louis County Environmental Services
  - CTC
- Public Input

## Reports:

- Police-None
- Fire-See Attached
- Road and Bridge
- McKinley Park
- Recreation
  - Donation of Hockey Boards
- Wastewater Board
- Ambulance Commission

## Old Business

- Township Operations
  - Community Picnic
  - Clean Up Days
  - Office

- Projects-Close out Mesabi Bituminous with JPJ
  - Change Order #4
  - Final Payment Estimate
- Transfer/Purchase of land to St Louis County-next to Transfer Station
- Update on Police Department
  - Short Term Goals (June, July)
  - Committee Meetings
  - Termination Agreement
  - Applications and Postings
  - Records
  - First Net Wireless
- Ordinance 2016-15-Outdoor Wood Burning Furnace-Amendment, Clerk to continue to work on

### **New Business**

- Pay Bills as Presented
- CEDA Presentation by Sarah Carling
- Election Equipment Upgrade
- Green Again Lawn and Landscape
- Reclassification of State Tax Forfeited land

Next Regular Meeting Date-May 27<sup>th</sup>, 2021

LBAE Tuesday, May 18<sup>th</sup>, 2021 1:00pm-2:00pm

Adjourn

**Township of Breitung Regular Board and Reorganization Meeting 03/23/2021-12:00PM. In Person Meeting at the Town Hall & Via Teleconference**

**Present In Person:**

**Board Members:** Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Greg Dostert, Clerk Dianna Sunsdahl, Treasurer Jorgine Gornick, Deputy Clerk Renee Pearson

**Public:** Tom Gorsma-Maintenance Supervisor (left at 1:00pm), Steve Burgess-Fire Chief, James Battin (left at 12:49), Valeda McDonald, Dave Setterberg (Tower) (left at 12:48), Amy Hinkel, Frank Popesh (arrived at 12:20), Katy Popesh (arrived at 12:20), Nate Dostert (arrived at 1:15), Stephanie Ukkola-Timberjay

**Phone In:**

Steve Altenberg-Tower News (identified during Reorganization portion of meeting)

Call to Order @ 12:00pm by Chairman Tomsich, Roll call taken

**Acceptance of Agenda:**

**Motion** by Supervisor Tekautz to accept the agenda as presented

2<sup>nd</sup> by Supervisor Dostert

Motion Passed 3-0

**Approval of Minutes:**

**Motion** by Supervisor Dostert to accept the Special Meeting Minutes from 03/03/21, Board of Canvass 03/09/21, Special Joint Meeting 03/17/21 as presented

2<sup>nd</sup> by Supervisor Tekautz

Motion Passed 3-0

Annual Meeting Minutes 03/09/21-Review Only

**Approval of Treasurers Report:**

**Motion** by Supervisor Tekautz to accept the Treasurers Report as presented

2<sup>nd</sup> by Supervisor Dostert

Motion Passed 3-0

**Correspondence:**

- Wilson McShane-Audit-so noted and thanked Treasurer Jorgine Gornick
- LMC-Information on PTSD on their website-so noted
- Special Hunt-so noted

**Public Input:**

- Councilor Setterberg from Tower mentioned that himself and Councilor Morin will be on the Committee for the Police, representing the City of Tower, wanted to mention that there were rumors regarding the City of Tower being in breach of their contract, and there was no evidence of this.
- Deputy Clerk Pearson also had some questions regarding Police Protection, but will bring up during Police discussion.

**Reports:**

- Police-written report

- Fire-written report as submitted and Chief Burgess wanted to let everyone know that the “Wall of Fame” has been completed and welcomed the community to come take a look.
- Road and Bridge-gearing up for spring, street sweeping
- McKinley Park-Sites are filling up quickly. Receiving calls for reservations and deposits
- Recreation
  - Rink Updates-Supervisor Dostert asked to purchase plywood, as the cost of building materials is on the rise. Chairman Tomsich asked for Supervisor Dostert to talk to some local contractors and get some rough estimates on labor costs for rink repairs.
  - Donation of Hockey Boards-Supervisor Dostert to contact Benny Johnson
- Wastewater Board-see grant letter in packet, IRRR not happy with not using grant money in a timely manner. Will apply again after July 1<sup>st</sup>. This is for the WWB-filtration system.

### Old Business:

- Township Operations  
Will continue to keep offices closed and will continue to monitor and open when safe to do so. Will review on a month to month basis keep closed through the end of April.
- Projects  
Mesabi Bituminous-has been very generous with Breitung Township and the work they have done for the township. The township and Mesabi Bituminous settled last year on the 1<sup>st</sup> section of road at the State Park, pit work and recycled material used at the Housing Parking Lot. JPJ Engineering will work on final bill and submit a final pay request to the Township.
- Update on Police Department Hours and Operations  
Both the City of Tower and Breitung Township agreed to establish a committee to work on short and long term goals, as well as to terminate the current law enforcement agreement and addendum #1 as of March 31<sup>st</sup>, 2021 at the meeting 03/17/21. Clerk Sundahl will type up termination agreement. Will have the Sheriff’s Department patrol through the end of March then work on short term goals. The Board expressed a desire to have representation from Puncher Point, Echo Pt, Mckinley Park and Soudan Proper, set ground rules, as well as tactical solutions for the short term. It was suggested to ask the Sheriff’s Department on what they are willing to do in the short term for our communities. Clerk Sundahl working on a Power Point presentation. The public suggested that data presented be separated by Tower vs Soudan. Discussion to advertise for a CLEO and review current applications the Township has received so that the Township can have applicants ready if that is what the committee recommends and Board decides.

**Motion** by Chairman Tomsich to have Clerk Sundahl and Supervisor Tekautz on the Police Committee

2<sup>nd</sup> by Supervisor Dostert

Motion Passed 3-0

**Motion** by Supervisor Dostert to advertise for a CLEO and review current applications for CLEO

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

- Transfer/Purchase of land from St. Louis County (next to transfer station)

Breitung Township had approached St. Louis County about purchasing .58 acres of land next to the transfer station for future use by the township for gravel/road entry use. The purchase of this land gives the Township a buffer for a future safe exit and entrance into the township pit property, and possibly some gravel. JPJ Engineering will provide a legal description to the county this spring.

**Motion** by Supervisor Dostert to approve the purchase of property from St. Louis County as presented for \$580.00

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

- Plow Truck Replacement

First quote came in at \$140,824.77 without a trade in. Maintenance Supervisor Gorsma went the quote, made some adjustments, and the next quote with improvements came in at \$145,710.82 without a trade in for an increase from original quote of approximately \$5100. Maintenance Supervisor Gorsma stated the ladder was left off, but is of minimal cost-\$130.00. Warranty can be purchased up to six months later.

**Motion** by Supervisor Dostert to purchase new plow truck for \$145,710.82 with up to an additional \$500.00 in miscellaneous items per quote submitted

2<sup>nd</sup> by Supervisor Tekautz

Motion Passed 3-0

- Ordinance 2016-05-Outdoor Wood Burning Furnace

Discussion by the Board in regards to individual complaint by a Sudan resident so noted. Clerk Sundahl made the Board aware of the discrepancy of the signed and published Ordinance, and wording left out of the Ordinance from the 10/25/2016 Board Meeting Minutes. Wording left out of paragraph (4) is "to allow present residents to replace or fix their OWB but must follow current EPA standards and manufacturer's standards"

**Motion** by Chairman Tomsich to make an amendment reflecting the Boards decision at the 10/25/2016 minutes

2<sup>nd</sup> by Supervisor Dostert

Motion passed 3-0

- Renewal/Extension of Post Office Lease Agreement with the Township of Breitung

Regional Manager of the United States Postal Services contacted Chairman Tomsich to see if the current lease agreement could be extended for a four (4) year term at the current rate.

**Motion** by Supervisor Tekautz to approve the extension of the Post Office Lease Agreement for 4 years

2<sup>nd</sup> by Supervisor Dostert

Motion passed 3-0

- Quit Claim Deed-Eagles Nest

In 1991 the Town of Breitung applied for and received a conditional use deed for tax-forfeited land. This is land that the current Eagle's Nest Fire Hall is located on. The deed is currently in the Township's name, and should have been turned over to Eagles Nest Township when they departed from Breitung Township, but it was not. According to the Eagles Nest Attorney the easiest way to rectify was through a quit claim deed.

**Motion** by Supervisor Dostert to sign and accept the quit claim deed as presented  
2<sup>nd</sup> by Supervisor Tekautz

Motion Passed 3-0

- 169 Task Force

Supervisor Dostert was contacted by the task force, as there is a little over 1M in monies remaining for the project, and he will still be a part of the task force

### New Business:

- Pay bills as presented

**Motion** made by Supervisor Tekautz to pay bills as presented  
2<sup>nd</sup> by Supervisor Dostert

Motion passed 3-0

- McKinley Park Bike Trail DNR Grant Application

Total project estimated at a cost of 350k. JPJ Engineers will be in charge of project and this is the 2nd DNR Grant Application for 150k. This grant application is for the Local Trail Connections Program.

➤ Resolution 2021-05 Supporting Grant Application for the McKinley Park Trail

**Motion** by Supervisor Dostert to support resolution 2021-05

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

- Minnesota Benefit Association

➤ Resolution 2021-11 Enrollment of Officers

**Motion** made by Supervisor Tekautz to support resolution 2021-11 and enroll in the Town Board and Town Officers in the Group Term Life Policy at a cost of \$320 per member

2<sup>nd</sup> by Supervisor Dostert

Motion passed 3-0

- Local Board of Appeal and Equalization

**Consensus** by the Board to hold in person and via teleconference

### Reorganization

- Legal Publication-Tower News, per the lowest bid
- Depository-Frandsen Bank and Trust, American Bank
- Legal Advisor-Cope and Peterson, and Bob Pearson of Johnson, Killen, & Seiler, P.A.
- Labor
  - \$10.08 per hour-Subject to wage requirements
  - Rider Mower Operator-\$10.08 (18 years of age or older and Rink Attendants)

- Housekeeping-\$14.00/hour
- Youth Rate- (added) \$8.21/hour under 18 years of age
- Recreation Maintenance-Remove
- Equipment Operators-\$12.50-\$15.00/hour subject to experience
- Equipment Rental \$100/hour with operator (1/2 hour minimum)
- Maintenance Mechanic-Remove
- Grader Operator-\$20.00/hour
- Fire Chief-\$425 per month
- Assistant Fire Chief-\$375 per month
- Fire Department Training Officer-\$350 per month
- Fire Captain-\$250 per month
- Fire Lieutenant-\$200 per month
- Annual Meeting Moderator-\$50.00
- Police-As per Contract
- Part Time Police-\$22.00 per hour
- Supervisors
  - ✓ Chairman-\$650 per month
  - ✓ Supervisors-\$550 per month
- Clerk-\$23,000.00
  - ✓ Deputy Clerk-\$19.00/hour
- Treasurer-\$23,000.00
  - ✓ Deputy Treasurer-\$19.00/hour
- Election Judges-\$15.00/hour
  - ✓ Resolution 2021-06 Authorizing Contract Jorgine Gornick
  - ✓ Resolution 2021-07 Authorizing Contract Dianna Sundahl

**Motion** by Supervisor Dostert to accept Resolution 2021-06 and 2021-07 as presented paying \$15.00/hour  
2<sup>nd</sup> by Supervisor Tekautz  
Motion passed 3-0

- Compensation for Town Board and Town Officers for attended extra Town Board meetings-\$50.00 per occurrence
- Reimbursement for Town Officers (Clerk & Treasurer) for township related expenses-\$50.00/month
- Cigarette License-\$50.00
- Animal License-Unsexed-\$5.00 Sexed-\$10.00
- Designate Posting Location-Outside the Community Center, Soudan Post Office and Soudan Store
- Mileage-As regulated by the IRS-.56 cents/mile
- Wastewater Board-Supervisor Dostert/Chairman Tomsich
- McKinley Park Liaison-Chairman Tomsich
- Ambulance Board-Supervisor Tekautz
- Joint Recreation Board-Supervisor Dostert

- Lodging Tax Board-Supervisor Dostert
- Township Grant Manager
  - ✓ Resolution 2021-08 Authorizing Contract Timothy Tomsich  
**Motion** by Supervisor Dostert to approve Resolution 2021-08 as presented paying \$20.00/hour  
 2nd by Supervisor Tekautz  
 Motion passed 2-0, Chairman Tomsich abstained
- Township Recreation Areas
  - ✓ Resolution 2021-09 Authorizing Contract Gregory Dostert  
**Motion** by Chairman Tomsich to approve Resolution 2021-09 as presented paying \$10.08/hour  
 2<sup>nd</sup> by Supervisor Tekautz  
 Motion passed 2-0 Supervisor Dostert abstained
- Township Project Inspector
  - ✓ Resolution 2021-10 Authorizing Contract Charles Tekautz  
**Motion** by Chairman Tomsich to approve Resolution 2021-10 as presented paying \$10.08/hour  
 2<sup>nd</sup> by Supervisor Dostert  
 Motion passed 2-0 Supervisor Tekautz abstained
- Regular Board Meetings-4<sup>th</sup> Thursday of the month at 12:00pm
- Optional Holiday Days
  - ✓ Resolution 2021-12 Designating the Optional Holiday Days as Not Holidays  
**Motion** by Supervisor Tekautz to approve Resolution 2021-12 as presented  
 2<sup>nd</sup> by Supervisor Dostert  
 Motion passed 3-0

**Motion** by Supervisor Dostert to accept the 2021 Reorganization changes  
 2<sup>nd</sup> by Supervisor Tekautz  
 Motion passed 3-0

Next Regular Meeting Date-April 22<sup>nd</sup>, 2021 12:00pm  
 LBAE Tuesday, May 18<sup>th</sup>, 2021 (Tentative) 1:00pm-2:00pm

**Adjourn:**

**Motion** by Supervisor Dostert to Adjourn the Meeting at 2:03pm  
 2<sup>nd</sup> by Supervisor Tekautz  
 Motion Passed 3-0

Respectfully Submitted

Dianna Sundahl  
 Clerk, Breitung Township

**Township of Breitung Special Board Meeting 04/08/2021-11:00am. In Person Meeting at the Town Hall & Via Teleconference**

**Present In Person:**

**Board Members:** Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Greg Dostert, Clerk Dianna Sundahl, Treasurer Jorgine Gornick, Renee Pearson-Deputy Clerk

**Public:** Stephanie Ukkola-Timberjay, Jim Battin

**Phone In:** (1) Unidentified Caller

Call to Order @ 11:00am by Chairman Tomsich, Roll Call Taken

**Old Business:**

• **Police Department Business**

1. **Update on Joint Committee Meetings**-Committee has met 2 times so far, and the next meeting is Tuesday April 13<sup>th</sup>, 2021 at the Breitung Community Center. Committee continues to ask questions, gather data and information in order to make a recommendation to each perspective Board/Council
2. **Short Term Options-St. Louis County Patrol**-Chairman Tomsich reported he has been working with the City of Tower and St. Louis County for the months of April and May. Schedule has been given to St. Louis County. The community states they have definitely seen a Sheriff's presence locally. Consensus by the Board to have Clerk Sundahl send an email to The City of Tower to place schedule of their needs for June/July on their next agenda as well as a 50%-50% split of costs in the interim.
3. **Hiring a New Police Chief, Posting**-Discussion by the Board to have Clerk Sundahl work with the Police Post Board in regards to posting for a CLEO for 30 days, as it will take time to get applicants. This is to get ahead of the Hiring process if the Joint Police Committee makes the recommendation for our own Police Department.  
**Motion** by Chairman Tomsich to post Chief of Police and Job Application with the Police Post Board, and run and add in the Mesabi paper X2, and the Duluth paper X2.  
2<sup>nd</sup> by Supervisor Dostert  
Motion passed 3-0  
Clerk Sundahl to place the current Chief of Police Job Description and Job Application on the Township Website.
4. **Review of Mail**-So noted, 2 items needing a response. Clerk Sundahl will respond
5. **Review of Applications**-3 applications were given to the Board for review. Upon review all (3) applicants did not have the experience for a Chief Position, but will send correspondence to applicants to see if they would still be interested in working for the Township once a Chief is hired (if this is to be the case).

6. Tower Squad and Equipment Distribution-All items in the Tower Squad are the property of Breitung Township. If the long term decision is to “not” continue with a Police Department, the Tower Squad will have to go to the St. Louis County Radio Shop in Eveleth to have items removed. Jim Battin stated he will volunteer to take the squad car down there if someone could pick him up. Will work with the City of Tower in case an extension is needed in returning items owned by the City as noted in the Termination Agreement with the City of Tower.

**Next Regular Meeting:** Thursday, April 22<sup>nd</sup>, 2021 @ 12:00pm

**Adjourn:**

Motion by Supervisor Dostert to Adjourn the Meeting at 11:50am

2<sup>nd</sup> by Supervisor Tekautz

Motion Passed 3-0

Respectfully Submitted

Dianna Sunsdahl  
Clerk, Breitung Township

DRAFT

# TOWNSHIP OF BREITUNG

Mar-21

GENERAL	54,431.52
ROAD & BRIDGE	(5,036.30)
FIRE	10,402.95
PARK	24,565.66
RECREATION	4,940.02
POLICE	14,978.93
PROJECTS	39,379.32
WATER DEPT	67,506.93
CARES	0.00
TOTALS	211,169.03

**From:** Brenda Shafer-Pellinen <bshaferpellinen@ardc.org>  
**Sent:** Monday, March 29, 2021 9:54 AM  
**To:** Brenda Shafer-Pellinen  
**Subject:** Age Friendly Communities  
**Attachments:** Age Friendly Arrowhead.pdf; April 28 Age Friendly Arrowhead Workshop.pdf

Good morning! We, here at the Arrowhead Area Agency on Aging (AAAA), want to be a partner to our local communities, providing resources and support for your planning efforts. We live in a vibrant region, full of natural beauty and strengthened by hard work, cooperative spirit, and care for our neighbors. The Arrowhead is a great place to grow older and we want to support your efforts to keep it that way. Attached you will find information regarding the assistance and services available through the AAAA to help inform or jump start Age Friendly work in your area. You will also find an invitation to our upcoming Age Friendly Arrowhead Virtual Workshop on April 28 from 2:00-3:30 PM. Please join us to learn more about Age Friendly work throughout the region.

Please let us know if there are any additional ways we can support you and your community.

Thank you for your time and we look forward to working with you in the future.

Sincerely,

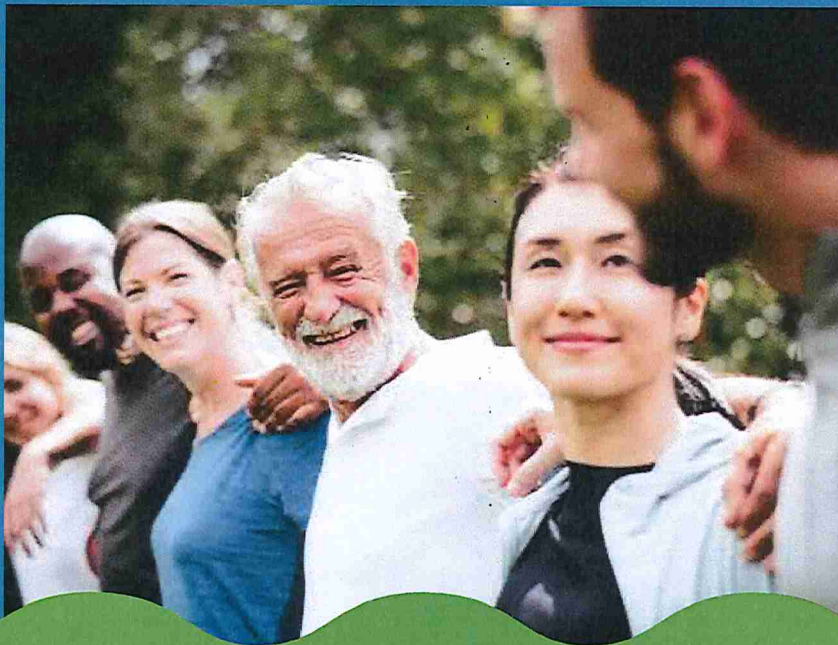
**Brenda Shafer-Pellinen** (*she/her/hers*)  
**Eldercare Development Partnership (EDP) Program Coordinator**  
Arrowhead Area Agency on Aging, ARDC  
(218) 529-7550 (Office)  
(763) 213-7212 (Cell)  
[bshaferpellinen@ardc.org](mailto:bshaferpellinen@ardc.org)



# *Age Friendly Arrowhead*

*Great places for all ages*

FOR THE FIRST TIME, MINNESOTANS 65+  
OUTNUMBER CHILDREN UNDER 18.  
LET'S BUILD COMMUNITIES THAT ARE GREAT  
PLACES FOR ALL AGES!



Age-friendly communities promote active, happy, and healthy lifestyles for people of ALL ages through 8 interconnected Domains of Livability





## Want to learn more? We can help.

- Join us on April 28 from 2:00-3:30 for an Age Friendly Arrowhead Virtual Workshop
- Schedule an "Age Friendly 101" Presentation for your next team meeting or event
- Request a consultation with an Age Friendly Planner to incorporate an Age Friendly Lens into your work
- Request a customizable article on Age Friendly work in your newsletter or social media
- Get support and technical assistance in pursuing AARPs Age Friendly Designation



**To make a request, email  
[agefriendlyarrowhead@ardc.org](mailto:agefriendlyarrowhead@ardc.org)**

FOR THE FIRST TIME, MINNESOTANS 65+  
OUTNUMBER CHILDREN UNDER 18.  
TOGETHER, LETS BUILD COMMUNITIES THAT  
ARE GREAT PLACES FOR ALL AGES!

***Join us!***  
***Age Friendly Arrowhead  
Virtual Workshop***

***April 28***  
***2:00-3:30 PM***

Register for FREE at:  
<https://agefriendlyarrowhead.eventbrite.com>  
or email [agefriendlyarrowhead@ardc.org](mailto:agefriendlyarrowhead@ardc.org)

**Attend if you are**

- Committed to making great places for all ages
- Ready to learn more about Age Friendly Practices and AARP's Age Friendly Community Designation
- Eager to learn best practices and network with other communities working on Age Friendly efforts



Arrowhead Area  
Agency on Aging



**NORTHLAND**  
**FOUNDATION**

AGE FRIENDLY  
**minnesota**



# Saint Louis County

Environmental Services Department  
Virginia Government Services Center • 201 South 3<sup>rd</sup> Avenue West • Virginia, MN 55792  
Phone: (218) 749-9703 or 1-800-450-9278 • Fax: (218) 749-0650 • www.stlouiscountymn.gov

Mark St. Lawrence, Director

## St. Louis County Household Hazardous Waste (HHW) Facilities

<p><b>Virginia HHW Facility</b> at the Regional Landfill 5345 Regional Landfill Road Virginia, MN 55792 (218) 741-8831 <b>Hours of Operation:</b> Tuesdays &amp; Saturdays 8:00 a.m. - 1:00 p.m.</p>	<p><b>Hibbing HHW Facility</b> at the Hibbing Transfer Station 3994 Landfill Road Hibbing, MN 55746 (218) 362-5922 <b>Hours of Operation:</b> Saturdays 8:00 a.m. - 1:00 p.m.</p>
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## 2021 Household Hazardous Waste (HHW) Community Collection Schedule

<u>Date</u>	<u>Day</u>	<u>Site</u>	<u>Time</u>
May 6	Thur	Aurora Transfer Station	10:00 a.m. - 2:00 p.m.
May 13	Thur	Brookston Transfer Station	10:30 a.m. - 2:00 p.m.
May 20	Thur	Meadowlands Canister Site*	10:00 a.m. - 1:00 p.m.
May 27	Thur	Floodwood Services and Training*	10:30 a.m. - 1:00 p.m.
June 10	Thur	Ely Joint Public Works Facility	10:00 a.m. - 2:00 p.m.
June 17	Thur	Cook Transfer Station	10:00 a.m. - 2:00 p.m.
June 23	Wed	Soudan Canister Site	10:00 a.m. - 1:00 p.m.
July 7	Wed	Balkan Canister Site	10:00 a.m. - 1:00 p.m.
July 22	Thur	County 77 Canister Site*	10:00 a.m. - 1:00 p.m.
Aug. 4	Wed	French Canister Site (Side Lake)*	10:00 a.m. - 1:00 p.m.
Aug. 19	Thur	Cook Transfer Station	10:00 a.m. - 2:00 p.m.
Aug. 26	Thur	Northwoods Transfer Station	10:00 a.m. - 2:00 p.m.
Sept. 3	Fri	Cotton Canister Site	10:00 a.m. - 2:00 p.m.
Sept. 9	Thur	Aurora Transfer Station	10:00 a.m. - 2:00 p.m.

\*Video Display Devices only accepted from HOUSEHOLDS with payment by check or Solid Waste Coupon  
(Maximum of two (2) devices per visit.)

## St. Louis County B-CLEAN Business Hazardous Waste Collections For Very Small Quantity Generator (VSQG) Businesses

Call B-CLEAN at least one week in advance for an appointment at (218) 741-8831.

June 2	Wed	Ely	Northwoods Transfer Station	11:00 a.m. - 3:00 p.m.
July 14	Wed	Hibbing	HHW Building, Hibbing Transfer Station	10:00 a.m. - 3:00 p.m.
Aug 11	Wed	Virginia	HHW Building, Regional Landfill	9:00 a.m. - 3:00 p.m.

There is a \$15.00 administrative fee to those businesses wishing to dispose of hazardous waste through this program. **Pre-approval with a submitted waste inventory is required.** Businesses wishing to dispose of hazardous waste must first obtain an Environmental Protection Agency (EPA) Waste Identification number, established by the Minnesota Pollution Control Agency (MPCA). **Please call (218) 741-8831 for more information.** Businesses that bring hazardous waste to the Hazardous Waste facility without pre-approval may be turned away.



Hazardous waste disposal for small business provided by St. Louis County.

**Because a small amount of hazardous waste from your business may become a big problem.**



March 23, 2021

Dear CTC Member,

## Mandatory 10-Digit Dialing Becomes Effective on October 24, 2021 for Multiple States/Area Codes

### For Minnesota area codes:

- 218
- 320
- 952

The Federal Communications Commission (FCC) has adopted 988 as a new three-digit number to be used nationwide to reach the National Suicide Prevention and Mental Health Crisis Lifeline, starting July 16, 2022. Customers must continue to dial 1-800-273-TALK to reach the Lifeline until July 16, 2022.

In order for 988 to work in your area code, mandatory 10-digit local dialing will be implemented. If your area code is included in the list above, you will need to dial the area code for all local calls starting on October 24, 2021.

### *What will be the new dialing procedure?*

To complete all local calls, you will now need to dial **area code + telephone number**. This applies to all calls within your area code that are currently dialed with seven digits.

### *Who will be affected?*

Anyone with a telephone number from your area code will need to make a change from 7-digit local dialing to 10-digit local dialing.

### *When will the change begin?*

Beginning **October 24, 2021**, you must dial 10 digits (area code + telephone number) for all local calls. On and after this date, local calls dialed with only 7 digits may not be completed, and a recording will inform you that your call cannot be completed as dialed. You must hang up and dial again using the area code and the 7-digit number.

Beginning **July 16, 2022**, dialing "988" will route your call to the National Suicide Prevention and Mental Health Crisis Lifeline.

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**CTC Brainerd**  
1102 Madison Street  
Brainerd, MN 56401

**CTC Baxter**  
14385 Edgewood Drive  
Baxter, MN 56425

**CTC Crosby**  
8 Third Avenue NW  
Crosby, MN 56441

(800) 753-9104  
(218) 454-1234  
goctc.com |   



***What will you need to do?***

In addition to changing the way you dial local calls, all services, automatic dialing equipment, or other types of equipment that are programmed to complete calls to 7-digit local numbers will need to be reprogrammed to complete calls to 10-digit numbers. Some examples are life safety systems or medical monitoring devices, PBXs, fax machines, Internet dial-up numbers, fire or burglar alarm and security systems or gates, speed dialers, mobile or other wireless phone contact lists, call forwarding settings, voicemail services and other similar functions. Be sure to check your website, personal and business stationery, advertising materials, personal and business checks, contact information, your personal or pet ID tags, and other such items to ensure the area code is included.

***What will remain the same?***

Your telephone number, including current area code, will not change.

- The price of a call, coverage area, or other rates and services will not change due to the dialing change.
- What is a local call now will remain a local call regardless of the number of digits dialed.
- You will continue to dial 1+ area code + telephone number for all long distance calls.
- You can still dial just three digits to reach 711 (relay services) and 911 (emergencyservices).
- Any 211, 311, 411, 511, 611, or 811 services available in your community can still be reached by dialing their three-digit codes.
- The National Suicide Prevention Lifeline can still be reached by dialing 1-800-273-TALK (8255).

***Who may you contact with questions?***

If you have any questions regarding information provided in this notice, please call CTC at 218-454-1234 at or access [www.goctc.com/additionalresources](http://www.goctc.com/additionalresources) for more information. You can also visit the FCC website at <https://www.fcc.gov/suicide-prevention-hotline>.

Regards,

The CTC Team

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**CTC Brainerd**  
1102 Madison Street  
Brainerd, MN 56401

**CTC Baxter**  
14385 Edgewood Drive  
Baxter, MN 56425

**CTC Crosby**  
8 Third Avenue NW  
Crosby, MN 56441

(800) 753-9104  
(218) 454-1234  
goctc.com |   

**Breitung Fire & Rescue**  
**Box 337**  
**33 1<sup>st</sup> Ave.**  
**Soudan, Mn. 55782**

**April Fire Dept Report**

Regular monthly fire dept meeting was held on 3/14/21. Highlights were review and discussion of fire calls, assigned members for monthly apparatus checks and equipment checks, discussion and use of PPE for virus protection, discussion of COVID-19 preparedness plan, system to honor past members is completed, SOG refinement by Minnesota Public Safety group is in progress with officer group, discussion of new on line fire dept training, fire dept picture ID's completed, DOT inspections completed all three apparatus, review of cancer training conducted last month and repairs completed Tender #2

Hands on auto extraction training by Minnesota Public Safety Group.

Since last regular meeting in March we responded to following emergency calls and Fire Dept events:

- Fire dept work nights and activities on 3/9, 3/13, 3/21 and 4/5
- 3/30 power line problem Breitung Township
- 4/6 Mutual Aid with Greenwood car accident
- 4/9 authorized burning Breitung Township
- 4/14 furnace malfunction Breitung Township

**From:** clerk.treasurer@cityoftower.com  
**Sent:** Tuesday, April 6, 2021 11:41 AM  
**To:** 'David Setterberg'; Ambulance  
**Subject:** City of Tower: Ambulance Commission, Financial Fund Balances  
**Attachments:** Resolution\_2020-013\_Ambulance\_Replacement\_Fund.pdf

Ambulance Commission members and interested parties,

Attached is City Resolution 2020-013 which clarified the status of Ambulance Vehicle Aid. Ambulance Vehicle Aid has historically been kept separate from other City monies and other Ambulance monies and continues to this day. This resolution is now outdated, as the City adopted the State Auditor's Uniform Chart of Account system when they approved their 2021 Budget. Capital purchase are now in a 4XX type account and this is where the Ambulance Vehicle Aid is now accounted for. In 2021, there is no budgeted for Expenditures from this account. Ambulance Operations are now a 6XX type account, because the majority of the revenue comes from charges for services. A new City Resolution will be presented to update the current accounting numbers.

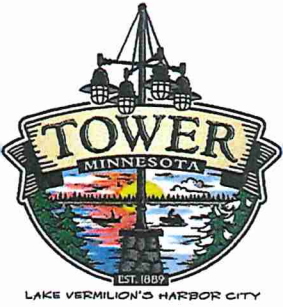
The City is no longer utilizing the former 201 accounting. The auditors and the City will be working together in 2022 to determine how to split the historic 201 Ambulance Fund balance between the newly create 409 Capital Ambulance Vehicle Fund and the 680 Ambulance Enterprise Fund. Ambulance Capital Fund revenue is physically deposited in a dedicated Ambulance money market account (X958). Ambulance Operation monies are physically deposited in the dedicated Ambulance Checking Account (X811) except for Medicare/Medicaid/Tricare payments which are still being electronically deposited into the General City Checking Account (despite our wishes). Now, the City is writing a monthly check from the City General Checking to the Ambulance Checking Account to physically move these monies. The revenue is only accounted for once.

Below is the format of Fund Activity Monthly that is being presented to the City Council. You will be able to monitor this in the online City agenda packets between Ambulance Commission meetings.

If any Ambulance Commission members have questions that will require research, it would be helpful to get those questions ahead of time so we have the information at the meeting.

Fund	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Capital, Ambulance Vehicle (409)											
Revenue	\$15,007	\$0	\$0								
Expense	\$0	\$0	\$0								
Enterprise, Ambulance (680)											
Revenue	\$19,676	\$62,059	\$39,790								
Expense	\$53,851	\$49,012	\$25,465								

**Victoria Ranua**  
Clerk/Treasurer  
City of Tower



# City of Tower

PO Box 576 • Tower, MN 55790 • (218) 753-4070

## RESOLUTION 2020-013

### A RESOLUTION CLARIFYING THE ACCOUNTING AND USE OF THE AMBULANCE REPLACEMENT FUND

Motion by:           Rachel Beldo           Second By:           Mary Shedd          

**WHEREAS,** the City of Tower opened an account for ambulance replacement funds received from the City, surrounding townships, and the tribal government on January 8, 2003; and

**WHEREAS,** all local government entities benefitting from ambulance replacement seek clarity on how the funds are accounted for and how these funds can and cannot be utilized; and

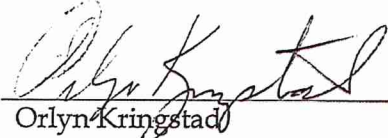
**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF TOWER, MINNESOTA** as follows:

1. The City deposits all funds designated for ambulance replacement into the previously established money market fund located at Frandsen Bank and Trust (Tower, MN)
  - a. This fund will be known as the Ambulance Replacement Fund.
  - b. This fund is hereby designated as a restricted fund under the Government Accounting Standards Board definition.
  - c. Funds will be accounted for using the Minnesota State Auditor's City Accounting and Reporting Standards (2012), or its successor.
  - d. Accordingly, deposits to the fund will be accounted for in R 201-33640 (Ambulance Aid).
    - i. Historic codes were 201-31000, 201-33150
  - e. Expenditure from the fund will be accounted for in E 201-42153-550 (Ambulance Capital Vehicle).
    - i. Historic code was 201-42300-420
2. The Ambulance Commission, or its successor, will receive quarterly bank statements for this account, as well as, a report from the City's accounting system on R 201-33640 and E 201-41253-550 activity.
3. The City restricts the use of the Ambulance Replacement Fund to only those draws approved by the Ambulance Commission, or its successor, and subsequently supported by the City.
4. For clarity, the City provides itself no authority to make inter-fund loans from the restricted Ambulance Replacement Fund.
5. Under no circumstances can either the Ambulance Commission or City approve a draw on the Ambulance Replacement Fund beyond the existing fund balance or pledged future balance.

This institution is an equal opportunity provider and employer  
**"Lake Vermilion's Harbor City"**

Passed and adopted by Tower City Council this 9<sup>th</sup> day of March, 2020.

VOTE	Kringstad	Beldo	Majerle	Shedd	Setterberg
Aye	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abstain	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Orlyn Kringstad  
Mayor

Attested by:



Victoria Ranua  
City Clerk/Treasurer

**CONTRACT CHANGE ORDER**

ORDER NO.: 4  
DATE: March 23, 2021  
STATE: Minnesota  
COUNTY: St. Louis

CONTRACT FOR: BREITUNG, TOWN HALL SITE IMPROVEMENTS

Project No. 17-387

OWNER:

Breitung Township, P.O. Box 56, Soudan, MN 55782

TO: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

You are hereby requested to comply with the following changes from the contract plans and specifications

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE In Contract Price	INCREASE In Contract Price
<u>Compensating Change Order:</u> Bid Bid - Adjustment to final quantities installed in the field.		\$1,535.58
CO #1 - Additional Paving/Reconstruct Apartment Entrance/ South Townhall		\$22,000.00
CO #2 - Additional Paving - 1st Street/Superior Street Intersection and 1st Street Widening		\$8,036.00
CO #3 - Road Access to Police Garage		\$6,806.00
SEE ATTACHED SHEETS.		
TOTALS		\$38,377.58
NET CHANGE IN CONTRACT PRICE		\$38,377.58

**JUSTIFICATION:**

Adjustments to final quantities installed in the field and additional work by the contractor as requested by Breitung Township.

The amount of the Contract will be Increased By the Sum of: \$38,377.58

Thirty Eight Thousand Three Hundred Seventy Seven Dollars and Fifty Eight Cents.

The Contract Total Including this and previous Change Orders Will Be: \$216,031.58

Two Hundred Sixteen Thousand Thirty One Dollars and Fifty Eight Cents.

The Contract Period Provided for Completion Will Not Be Changed.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested \_\_\_\_\_

(Owner)

\_\_\_\_\_ Date

Recommended  \_\_\_\_\_

(Engineer)

3/23/21  
Date

Accepted \_\_\_\_\_

(Contractor)

\_\_\_\_\_ Date

# COMPENSATING CHANGE ORDER

## CHANGE ORDER NO.: 4

DATE: March 23, 2021

OWNER: Breitung Township

PROJECT: Town Hall Site Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

### BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY TO DATE	QUANTITY TO CHANGE	AMOUNT TO CHANGE
2104	REMOVE WATER MAIN	30	L.F.	\$20.00	30	0	\$0.00
2104	RMV BIT PAVEMENT	3,170	S.Y.	\$5.25	3,170	0	\$0.00
2104	RMV SIDEWALK	25	S.Y.	\$8.00	25	0	\$0.00
2104	SALVAGE HYDRANT	1	EACH	\$500.00	1	0	\$0.00
2104	SALVAGE FLAGPOLE/INSTALL	1	EACH	\$2,650.00	1	0	\$0.00
2104	SALVAGE MAILBOX/INSTALL	1	EACH	\$250.00	1	0	\$0.00
2105	COMMON EXCAVATION	965	C.Y.	\$16.00	965	0	\$0.00
2211	AGG BASE, CLASS 5 (CV)	870	C.Y.	\$25.00	870	0	\$0.00
2360	TYPE SP WEARING COURSE	270	TON	\$82.00	394.75	124.75	\$10,229.77
2360	TYPE SP NON-WEARING COURSE	360	TON	\$82.00	383.65	23.65	\$1,939.30
2503	12" CP PIPE STORM SEWER	195	L.F.	\$39.50	275	80	\$3,160.00
2503	CON TO EX STORM SEWER	2	EACH	\$750.00	2	0	\$0.00
2506	CONSTRUCT CATCH BASIN	4	EACH	\$2,600.00	4	0	\$0.00
2506	ADJUST FRAME & RING CASTING	1	EACH	\$400.00	1	0	\$0.00
2506	ADJUST GATE VALVE BOX	4	EACH	\$100.00	0	(4)	(\$400.00)
2521	4" CONCRETE WALK	570	S.F.	\$9.50	773	203	\$1,928.50
2521	6" CONCRETE SIDEWALK (PCR)	66	S.F.	\$11.50	50	(16)	(\$184.00)
2521	DETECTABLE WARNING SURFACE	2	EACH	\$315.00	2	0	\$0.00
2531	6" CONCRETE APRONS	32	S.Y.	\$86.00	32	0	\$0.00
2531	CONC C&G, DES B618	110	L.F.	\$33.50	62	(48)	(\$1,608.00)
2545	BOLLARDS	8	EACH	\$550.00	6	(2)	(\$1,100.00)
2573	SILT FENCE, MACHINE SLICED	120	L.F.	\$8.50	0	(120)	(\$1,020.00)
2573	STORM DRAIN INLET PROTECT	1	L.S.	\$1,250.00	0	(1)	(\$1,250.00)
2573	CONST SITE EXIT CONTROLS	1	EACH	\$1,000.00	0	(1)	(\$1,000.00)
2575	TEMPORARY MULCH	0.1	ACRE	\$4,500.00	0	(0.1)	(\$450.00)
2575	SODDING, LAWN TYPE	800	S.Y.	\$9.25	0	(800)	(\$7,400.00)
2582	4" PAVEMENT MARKINGS	760	L.F.	\$1.00	0	(760)	(\$760.00)
2582	HCD PAVEMENT MARKINGS	2	EACH	\$75.00	0	(2)	(\$150.00)
2611	6" GATE VALVE & BOX	1	EACH	\$2,000.00	1	0	\$0.00
2611	INSTALL HYDRANT	1	EACH	\$2,000.00	1	0	\$0.00
2611	CON TO EX WATER MAIN	2	EACH	\$1,000.00	2	0	\$0.00
2621	6" DIP SAN FORCE MAIN & FITTINGS	14	L.F.	\$80.00	20	6	\$480.00
2625	PIPE INSULATION	40	S.Y.	\$40.00	18	(22)	(\$880.00)

TOTAL AMOUNT TO CHANGE - Base Bid .....

**\$1,535.58**

**CHANGE ORDER #1 - ADD ALTERNATE NO. 1 - APARTMENT PARKING LOT**

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY TO DATE	QUANTITY TO CHANGE	AMOUNT TO CHANGE
2104	RMV BIT PAVEMENT	120	S.Y.	\$3.15	530	410	\$1,291.50
2105	COMMON EXCAVATION	50	C.Y.	\$16.00	190	140	\$2,240.00
2211	AGG BASE, CLASS 5 (CV)	90	C.Y.	\$25.00	180	90	\$2,250.00
2360	TYPE SP WEARING COURSE	30	TON	\$82.00	100	70	\$5,740.00
2360	TYPE SP NON-WEARING COURSE	40	TON	\$82.00	167.1300	127.7866	\$10,478.50

**TOTAL AMOUNT TO CHANGE - Add Alternate No. 1 - Apartment Parking Lot.....** **\$22,000.00**

CHANGE ORDER #1 - ADDITIONAL PAVING/RECONSTRUCT APARTMENT ENTRANCE/SOUTH TOWNHALL.

**CHANGE ORDER #2**

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY TO DATE	QUANTITY TO CHANGE	AMOUNT TO CHANGE
CO2-1	1ST STREET INTERSECTION	0	TON	\$82.00	45	45	\$3,690.00
CO2-2	1ST STREET WIDENING	0	TON	\$82.00	53	53	\$4,346.00

**TOTAL AMOUNT TO CHANGE - Change Order #2.....** **\$8,036.00**

CHANGE ORDER #2 - ADDITIONAL PAVING - 1ST STREET/SUPERIOR STREET INTERSECTION AND 1ST STREET WIDENING.

**CHANGE ORDER #3**

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY TO DATE	QUANTITY TO CHANGE	AMOUNT TO CHANGE
2360	TYPE SP WEARING COURSE	0	TON	\$82.00	41.5	41.5	\$3,403.00
2360	TYPE SP NON-WEARING COURSE	0	TON	\$82.00	41.5	41.5	\$3,403.00

**TOTAL AMOUNT TO CHANGE - Change Order #3.....** **\$6,806.00**

CHANGE ORDER #3 - ROAD ACCESS TO POLICE GARAGE.

**TOTAL AMOUNT OF CHANGE ORDER NO. 4** **\$1,535.58**

**JUSTIFICATION:**

ADJUSTMENT TO FINAL QUANTITIES INSTALLED IN THE FIELD.

FINAL PAYMENT ESTIMATE

<b>PROJECT:</b> Town Hall Site Improvements		<b>PROJECT NO.:</b> 17-387	<b>DATE:</b> March 23, 2021 <b>PAY ESTIMATE NO.:</b> 5 <b>PAGE 1 OF 3</b>
<b>OWNER:</b> Breitung Township P.O. Box 56 Soudan, MN 55782		<b>CONTRACTOR:</b> Mesabi Bituminous, Inc. P.O. Box 728 Gilbert, MN 55741	<b>PERIOD OF ESTIMATE</b>  FROM: October 21, 2019 TO: July 11, 2020

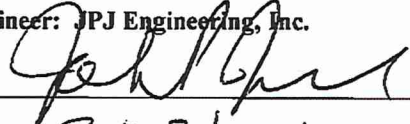
CONTRACT CHANGE ORDER SUMMARY			ESTIMATE	
No.	Amount			
	Additions	Deductions		
CO #1	\$22,000.00		1. Original Contract	\$177,654.00
CO #2	\$8,036.00		2. Change Orders	\$38,377.58
CO #3	\$6,806.00		3. Revised Contract (1+2)	\$216,031.58
CO #4	\$1,535.58		4. Work Completed*	\$216,031.58
			5. Stored Materials	\$0.00
			6. Subtotal (4+5)	\$216,031.58
			7. Retainage	\$0.00
			8. Previous Payments	(\$205,230.00)
<b>TOTALS</b>	\$38,377.58		9. Amount Due (6-7-8)	\$10,801.58
<b>NET CHANGE</b>	\$38,377.58		*Detailed breakdown attached	

CONTRACT TIME		
Original (days): Revised:	On Schedule <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Starting Date: June 19, 2019 Substantial Completion: September 1, 2019 Projected Completion: September 15, 2019

**CONTRACTOR'S CERTIFICATION:**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor: Mesabi Bituminous, Inc.**  
  
 By \_\_\_\_\_  
 Date \_\_\_\_\_

**ENGINEER'S CERTIFICATION:**  
 The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

Engineer: JPJ Engineering, Inc.  
 By   
 Date 3/23/21

**APPROVED BY OWNER:**  
  
**Owner: Breitung Township**  
  
 By \_\_\_\_\_  
 Date \_\_\_\_\_

# FINAL PAY ESTIMATE NO. 5

DATE: March 23, 2021

OWNER: Breitung Township

PROJECT: Town Hall Site Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

## BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	REMOVE WATER MAIN	30	L.F.	\$20.00	0	\$0.00	30	\$600.00
2104	RMV BIT PAVEMENT	3,170	S.Y.	\$5.25	0	\$0.00	3,170	\$16,642.50
2104	RMV SIDEWALK	25	S.Y.	\$8.00	0	\$0.00	25	\$200.00
2104	SALVAGE HYDRANT	1	EACH	\$500.00	0	\$0.00	1	\$500.00
2104	SALVAGE FLAGPOLE/INSTALL	1	EACH	\$2,650.00	0	\$0.00	1	\$2,650.00
2104	SALVAGE MAILBOX/INSTALL	1	EACH	\$250.00	0	\$0.00	1	\$250.00
2105	COMMON EXCAVATION	965	C.Y.	\$16.00	0	\$0.00	965	\$15,440.00
2211	AGG BASE, CLAS 5 (CV)	870	C.Y.	\$25.00	0	\$0.00	870	\$21,750.00
2360	TYPE SP WEARING COURSE	270	TON	\$82.00	0	\$0.00	416.91	\$34,186.62
2360	TYPE SP NON-WEARING COURSE	360	TON	\$82.00	0	\$0.00	425.15	\$34,862.30
CO2-1	1ST STREET INTERSECTION	0	TON	\$82.00	0	\$0.00	45	\$3,690.00
CO2-2	1ST STREET WIDENING	0	TON	\$82.00	0	\$0.00	53	\$4,346.00
2503	12" CP PIPE STORM SEWER	195	L.F.	\$39.50	0	\$0.00	275	\$10,862.50
2503	CON TO EX STORM SEWER	2	EACH	\$750.00	0	\$0.00	2	\$1,500.00
2506	CONSTRUCT CATCH BASIN	4	EACH	\$2,600.00	0	\$0.00	4	\$10,400.00
2506	ADJUST FRAME & RING CASTING	1	EACH	\$400.00	0	\$0.00	1	\$400.00
2506	ADJUST GATE VALVE BOX	4	EACH	\$100.00	0	\$0.00	0	\$0.00
2521	4" CONCRETE WALK	570	S.F.	\$9.50	0	\$0.00	773	\$7,343.50
2521	6" CONCRETE SIDEWALK (PCR)	66	S.F.	\$11.50	0	\$0.00	50	\$575.00
2521	DETECTABLE WARNING SURFACE	2	EACH	\$315.00	0	\$0.00	2	\$630.00
2531	6" CONCRETE APRONS	32	S.Y.	\$86.00	0	\$0.00	32	\$2,752.00
2531	CONC C&G, DES B618	110	L.F.	\$33.50	0	\$0.00	62	\$2,077.00
2545	BOLLARDS	8	EACH	\$550.00	0	\$0.00	6	\$3,300.00
2573	SILT FENCE, MACHINE SLICED	120	L.F.	\$8.50	0	\$0.00	0	\$0.00
2573	STORM DRAIN INLET PROTECT	1	L.S.	\$1,250.00	0	\$0.00	0	\$0.00
2573	CONST SITE EXIT CONTROLS	1	EACH	\$1,000.00	0	\$0.00	0	\$0.00
2575	TEMPORARY MULCH	0.1	ACRE	\$4,500.00	0	\$0.00	0	\$0.00
2575	SODDING, LAWN TYPE	800	S.Y.	\$9.25	0	\$0.00	0	\$0.00
2582	4" PAVEMENT MARKINGS	760	L.F.	\$1.00	0	\$0.00	0	\$0.00
2582	HCD PAVEMENT MARKINGS	2	EACH	\$75.00	0	\$0.00	0	\$0.00
2611	6" GATE VALVE AND BOX	1	EACH	\$2,000.00	0	\$0.00	1	\$2,000.00
2611	INSTALL HYDRANT	1	EACH	\$2,000.00	0	\$0.00	1	\$2,000.00
2611	CON TO EX WATER MAIN	2	EACH	\$1,000.00	0	\$0.00	2	\$2,000.00
2621	6" DIP SAN FORCE MAIN & FITTINGS	14	L.F.	\$80.00	0	\$0.00	20	\$1,600.00
2625	PIPE INSULATION	40	S.Y.	\$40.00	0	\$0.00	18	\$720.00

TOTAL WORK COMPLETED THIS PERIOD - Base Bid.....

\$0.00

TOTAL WORK COMPLETED TO DATE - Base Bid.....

\$183,277.42

**ADD ALTERNATE NO. 1 - APARTMENT PARKING LOT**

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	RMV BIT PAVEMENT	120	S.Y.	\$3.15	0	\$0.00	530	\$1,669.50
2105	COMMON EXCAVATION	50	C.Y.	\$16.00	0	\$0.00	190	\$3,040.00
2211	AGG BASE, CLASS 5 (CV)	90	C.Y.	\$25.00	0	\$0.00	180	\$4,500.00
2360	TYPE SP WEARING COURSE	30	TON	\$82.00	0	\$0.00	100	\$8,200.00
2360	TYPE SP NON-WEARING COURSE	40	TON	\$82.00	0	\$0.00	187.13	\$15,344.66

**TOTAL WORK COMPLETED THIS PERIOD - Add Alternate No. 1.....** **\$0.00**  
**TOTAL WORK COMPLETED TO DATE - Add Alternate No. 1.....** **\$32,754.16**

**TOTAL WORK COMPLETED THIS PERIOD - Base Bid + Add Alternate No. 1.....** **\$0.00**  
**TOTAL WORK COMPLETED TO DATE - Base Bid + Add Alternate No. 1.....** **\$216,031.58**

Breitung/Tower Police Committee

April 13<sup>th</sup>, 2021, 8:30a.m.

Tower- Dave Setterberg, Joe Morin, Dena Suihkonen

Breitung- Dianna Sunsdahl, Renee Pearson, Jim Battin, Stephanie Ukkola, Denise Osterholm, Chuck Tekautz

Absent-Randy Semo

Briefly went over the first part of the Power Point Presentation

- Currently awaiting call back, clarification, and more information from the following entities:
  - East Range Department
  - St. Louis County Sheriff

#### Discussion

- Discussion on Breitung Townships Special Meeting last week, Posting CLEO on MN POST Board until May 21<sup>st</sup>, 2021. Included short summary and job description. Will put in 2 papers. This is to get interest check and get a jump start on hiring if this is the committee recommendation, Board decision
- Joe talked about the Northeast Range Policing, and he was able to attend a quick meeting yesterday. It appears that the committee liked what they heard of the “structure” of the Department, but didn’t like the fact that they are so far away. Is having a FTE based here an option?
- Dave spoke with the Chief and Mayor from Ely, they were somewhat hesitant about contracting, but would be willing to entertain the idea. They have no Part Time Police. Ely has less turnaround of employees than St. Louis County Sheriff.
- Requested 192 hours for the month of March from SLC, 74 hours billed at a total cost of \$5180.
- Will combine Priority list into 1 list. Our priorities in order of importance are:
  1. Police Presence-deter theft and vandalism
  2. Adequate Time to Scene
  3. Positive Influence in the Community
  4. Enforcement of City Ordinances
- Long Term Options that did not align with our Priority List  
Removed:
  1. Contract with St. Louis County-Seasonal Only (Option 4)
  2. No Action-disband Police-911 Only (Option 6)
  3. Operate Separate Police Departments (Option 7)
  4. Security System (Option 9)Added:
  1. Contract with the City of Ely

#### Things to Do and Follow Up:

What parts of the SLC contract would be negotiable-Dianna (awaiting response)

Insurance-Dianna (awaiting response from SLC before we proceed with cost)

Success rate of crimes solved-Dianna will look into this-unsure of where information would be

Update Power Point-Dianna

East Range Police Department-Joe will continue to gather data

Contracting with Ely-Dave

Our next meeting is Tuesday April 20<sup>th</sup> @ 8:30am

Breitung/Tower Police Committee  
April 20<sup>th</sup>, 2021, 8:30a.m.

Tower- Dave Setterberg, Joe Morin, Dena Suihkonen  
Breitung- Dianna Sunsdahl, Renee Pearson, Stephanie Ukkola, Denise Osterholm, Chuck Tekautz  
Absent-Randy Semo, James Battin

Went over the pages 1-8 of the Power Point Presentation

- Currently awaiting call back, clarification, and more information from the following entities:
  - East Range Department
  - Ely Police Department

Discussion and Updates:

- St Louis County Sheriffs work 72 or 96 hours in a pay period (2 weeks). Every 42 days the deputy gets a 12 hour government day off.
- Dave and Dianna worked on a schedule of St. Louis County Patrol for the months of June and July and sent to Chairman Tomsich for review and submission to St. Louis County. Made more options available (hours per shift, and start times of shifts) to possibly attract more sign up while remaining within budget.
- Dianna sent a letter to St. Louis County to open up the Breitung Township Police Building for their use of the office space.
- Dena noted that Tower EMS needed law enforcement for a recent call, and the SLC Sheriff arrived on scene before EMS
- Dena stated that there is currently a DARE Officer that is working with the Elementary school, unsure if they are working with the Charter School.
- Discussion on Liability and Insurance
- Run 2 more ads in the papers

Things to Do and Follow Up:

DARE Program at the Charter School-Stephanie

Insurance-Dianna and Joe to get more information

Success rate of crimes solved-Dianna sent a list to Dave to see what crimes could be looked at

Exact costs and information to present-Dianna to start a draft and will present and update for next meeting

East Range Police Department-Joe will continue to gather data

Contracting with Ely-Dave

Look at Tower vs Breitung calls-Dianna to look at data, and remove self-initiated calls to see what percentages might look like

Run 2 more ads in the papers around fishing opener and Memorial Day-Dianna

Our next meeting is Tuesday May 4<sup>th</sup> @ 8:30am

## TERMINATION AGREEMENT

THIS TERMINATION AGREEMENT (the "Agreement") dated this 31<sup>st</sup> day of March, 2021

BETWEEN:

Breitung Township, 33 First Avenue, Soudan MN 55782

AND

City of Tower, 602 Main Street, Tower, MN 55790  
(Collectively the "Parties" and individually the "Party")

### BACKGROUND

- A. The Parties are presently bound by the following contract (the "Contract") dated January 1<sup>st</sup>, 2014 and Addendum #1 (the "Addendum") dated February 10<sup>th</sup>, 2014

LAW ENFORCEMENT SERVICES AGREEMENT FOR THE CITY OF TOWER AND  
ADDENDUM #1 LAW ENFORCEMENT SERVICES AGREEMENT FOR THE CITY OF TOWER

- B. The Parties wish to terminate the Contract and Addendum, and resolve any and all rights and obligations arising out of the Contract and Addendum. This was mutually agreed upon and voted upon individually at a Joint Board Meeting between both Parties March 17<sup>th</sup>, 2021.

**IN CONSIDERATION OF** and as a condition of the Parties entering into this Agreement and other valuable consideration, the receipt and sufficiency of which consideration is acknowledged, the Parties agree as follows:

#### Termination

1. By this Agreement the Parties mutually terminate and cancel the Contract and Addendum effective the 31<sup>st</sup> day of March, 2021.

#### Outstanding Obligations

2. The parties acknowledge by this Agreement that the consideration provided and received by each other is fair, just and reasonable and that no further consideration, compensation or obligation will be due, payable or owing with regard to the Contract as of the execution date of this Agreement.

#### Property

The Township of Breitung will have 60 days to gather property that the City of Tower has purchased and return to the City of Tower.

#### Release

4. By this Agreement the Parties release each other from any and all claims, causes of action, demands and liabilities of whatever nature which either Party had in the past, has now or may have in the future arising from or related to the Contract or Addendum.

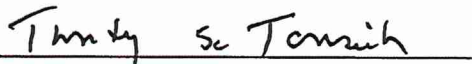
#### Governing Law

5. The Parties submit to the jurisdiction of the courts of the State of Minnesota for the enforcement of this Agreement or any arbitration award or decision arising from this Agreement. This Agreement will be enforced or construed according to the laws of the State of Minnesota

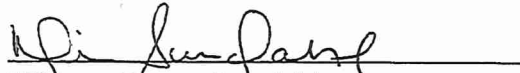
#### Miscellaneous Provisions

6. This Agreement may be executed in counterparts. Facsimile signatures are binding and are considered to be original signatures.
7. This Agreement will not be assigned either in whole or in part by any party to this Agreement without the written consent of the other Party.
8. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa.
9. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the Parties' intent that such provision be reduced in scope by the court only to the extent deemed necessary by the court to render the provision reasonable and enforceable and the remainder of the provisions of this Agreement will in no way be affected, impaired or invalidated as a result.
10. This Agreement contains the entire agreement between the Parties. All negotiations and understandings have been included in this Agreement. Statements or representations which may have been made by any Party in the negotiation stages of this Agreement may in some way be inconsistent with this final written Agreement. All such statements are declared to be of no value in this Agreement. Only the written terms of this Agreement will bind the Parties.
11. This Agreement and the terms and conditions contained in this Agreement apply to and are binding upon the Parties and their respective successors, assigns, executors, administrators, beneficiaries and representatives.
12. Any notices or delivery required in this Agreement will be deemed completed when hand-delivered, delivered by agent, or seven (7) days after being placed in the post, postage prepaid, to the Parties at the addresses contained in this Agreement or as the Parties may later designate in writing.
13. All of the rights, remedies and benefits provided by this Agreement will be cumulative and will not be exclusive of any other such rights, remedies and benefits allowed by law.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this 31<sup>st</sup> day of March, 2021.



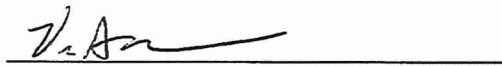
Timothy Tomsich  
Chairman, Breitung Township



Witness: Dianna Sunsdahl  
Clerk, Breitung Township



Orlyn Kingstad  
Mayor, City of Tower



Witness: Victoria Ranua  
Clerk-Treasurer, City of Tower

**From:** clerk@breitungtownship.org  
**Sent:** Wednesday, March 31, 2021 10:42 AM  
**To:** chairman@breitungtownship.org  
**Subject:** Asked to be on the Agenda-Northern Minnesota Mining Historical Tour

Tim-

Sarah Carling from the CEDA of MN is looking to get on the April agenda to do a 10-15 min presentation. They are doing a Northern Historical Mine Tour and have identified 30 communities, and 39 mines in their area. They are looking to support local communities through tourism. I have included their link below.

[\*\*CEDA\*\*](#)

***Dianna Sunsdahl***  
**Clerk, Breitung Township**  
PO Box 56  
Soudan, MN 55782  
218-753-6020



# Saint Louis County

County Auditor-Treasurer - 100 North 5<sup>th</sup> Avenue West, Room 214 - Duluth, MN 55802-1293  
Phone: (218) 726-2380 Phone – Virginia: (218) 749-7104 Fax: (218) 725-5060

**Nancy Nilsen**  
St. Louis County Auditor-Treasurer

April 16, 2021

Breitung Township  
PO Box 56  
Soudan, MN 55782

RE: Election Equipment Upgrade

Dear Dianna Sunsdahl:

Since 2010, St. Louis County has been utilizing Unity software to compile election results. Unity software is certified for use on the Windows 7 operating system, but is not certified for use with the Windows 10 operating system. Microsoft no longer supports security patches and updates for the Windows 7 operating system. Since support is no longer available for Windows 7, St. Louis County is required to upgrade election tabulation software to ElectionWare.

ElectionWare software will be fully certified for use with Windows 10 and provides enhanced security functions; however, M100 ballot tabulators are not compatible with ElectionWare software. Because of this, ***all jurisdictions in St. Louis County will be required to use DS200 ballot tabulation machines beginning in the year 2022.***

According to our records your jurisdiction is currently using M100 ballot machines for ballot tabulation. Since this equipment will no longer be compatible with the election tabulation software beginning in 2022, your jurisdiction will be required to upgrade to DS200 machines prior to May 1, 2022.

DS200 tabulation machines can be ordered directly from our vendor (ES&S) by contacting Mike Hoversten at [mahoversten@essvote.com](mailto:mahoversten@essvote.com) or at 612-940-5962. The price for a DS200 machine is \$5,595.00; after a \$500 trade-in allowance for your M100 equipment, the net purchase price is \$5,095. We understand this is a significant investment and we are providing you with as much notice as possible.

As you know, election equipment grant funding was available in 2017 and 2020; however, at this time there is not any state election equipment grant funding available. If we are informed of any election grant equipment funding that is made available, we will notify you.

If you have any questions, please call me at 218-726-2445.

Thank you.

Sincerely,

Nancy Nilsen, County Auditor-Treasurer

By: 

Phil Chapman, Deputy Auditor/Election Supervisor

*An Equal Opportunity Employer*



# Estimate

Date	Estimate #
4/7/2021	467

Name / Address
Baseball Field Breitung Township 33 1st Ave Box 56 Soudan, MN 55782 R

			Project
Description	Qty	Rate	Total
2021 Weed & Feed application, 1 App Baseball Field	1	407.00	407.00
2021 Weed & Feed Program, Monument Area +		350.00	350.00
Green Again strongly recommends 3 applications per year for maximum results.		<b>Subtotal</b>	\$757.00
		<b>Sales Tax (7.375%)</b>	\$0.00
		<b>Total</b>	\$757.00

Phone #	E-mail
2182634636	greenagainmn@gmail.com



# Estimate

Date	Estimate #
4/7/2021	465

Name / Address
Breitung Township 33 1st. Ave Box 56 Soudan, MN 55782 R

			Project
Description	Qty	Rate	Total
Total Kill		425.00	425.00
Areas including volleyball court , around pavilion and surrounding area. Also baseball diamond.			
Total Kill, Soudan sidewalks, same as previous years.		225.00	225.00
Thank you for your time and consideration.		<b>Subtotal</b>	\$650.00
		<b>Sales Tax (7.375%)</b>	\$0.00
		<b>Total</b>	\$650.00

Phone #	E-mail
2182634636	greenagainmn@gmail.com



# Estimate

Date	Estimate #
4/7/2021	466

Name / Address
Breitung Township Soccer Field 33 1st Ave Box 56 Soudan, MN 55782 Z

Project

Description	Qty	Rate	Total
2021 Weed & Feed, 1 App Soccer Field		575.00	575.00

Thank you for your time and consideration.	<b>Subtotal</b>	\$575.00
	<b>Sales Tax (7.375%)</b>	\$0.00
	<b>Total</b>	\$575.00

Phone #	E-mail
2182634636	greenagainmn@gmail.com



# Saint Louis County

Land and Minerals Dept. • www.stlouiscountymn.gov • landdept@stlouiscountymn.gov

**Julie Marinucci**  
Deputy Land and Minerals Director

March 26, 2021

Town of Breitung  
Dianna Sunsdahl, Clerk  
PO Box 56  
Soudan, MN 55782

Re: Reclassification of state tax forfeited land - Board Resolution #21-210 dated 3/23/2021

Dear Clerk,

The St. Louis County Board of Commissioners has completed the reclassification of state tax forfeited properties to Non-Conservation. Under Minn. Stat. 282.01, once the County Board has classified or reclassified and listed the property, each city or town in which the property is located must have the opportunity to approve the reclassification and listing for properties within their jurisdiction.

The goals of the reclassification and listing process are: 1) to encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation; 2) to reduce local and state government expenses; 3) to conserve and develop the state's natural resources; and 4) to encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

If your council or board disagrees with the reclassification of any parcel(s), please provide detailed information on the enclosed form number LD.Disapproval.9/02, setting forth the rationale and statutory basis for such disapproval.

If your municipality wishes to acquire any parcel(s) listed, please complete the form number 7000 Withhold Application Form, to withhold the property from sale for up to six (6) months while your municipality completes the acquisition of the property. This application must be received within 60 days of the date of this letter. After six months and absent acquisition of the property by the municipality, the county will be free to sell the property.

Please respond with any of your concerns within 60 days. If no response is received within that time period, the submitted reclassification and listing will be deemed approved.

Sincerely,

Stacy Caldwell Melcher  
Land Commissioner Representative

SC/pb  
Enclosure  
cc: File

Land Commissioner's Office  
320 West 2<sup>nd</sup> St, Ste 302  
Duluth MN, 55802  
(218) 726-2606  
Fax: (218) 726-2600

Pike Lake Office  
5713 Old Miller Trunk Hwy  
Duluth MN, 55811  
(218) 625-3700  
Fax: (218) 625-3733

Virginia Office  
7820 Hwy 135  
Virginia, MN 55792  
(218) 742-9870  
Fax: (218) 742-9870

"Trust Lands, Managed For The People Of This County"

Controlled document v 20190729

PARCEL LDNEY TWP RGE SEC LOT BLK PLAT LEGAL COMMENTS

185-0150-01230	106314	49	15	10	0	4	MAGOFFINS 2ND DIVISION OF PROCTORKNOTT	LOTS 10 AND 11	
185-0150-01520	106315	49	15	10	0	4	MAGOFFINS 2ND DIVISION OF PROCTORKNOTT	LOTS 35 THRU 39	
185-0150-01780	106316	49	15	10	0	5	MAGOFFINS 2ND DIVISION OF PROCTORKNOTT	LOTS 17 THRU 22	
185-0150-01900	106317	49	15	10	0	5	MAGOFFINS 2ND DIVISION OF PROCTORKNOTT	LOTS 29 THRU 33	
250-0031-00010	122487	64	18	7	1	1	BAN LAKE NORTH	LOT 1 BLOCK 1	
250-0031-00020	122488	64	18	7	2	1	BAN LAKE NORTH	LOT 2 BLOCK 1	
250-0031-00040	122490	64	18	8	4	1	BAN LAKE NORTH	LOT 4 BLOCK 1	
250-0031-00050	122491	64	18	8	5	1	BAN LAKE NORTH	LOT 5 BLOCK 1	
250-0031-00060	122492	64	18	8	6	1	BAN LAKE NORTH	LOT 6 BLOCK 1	
250-0031-00070	122493	64	18	8	7	1	BAN LAKE NORTH	LOT 7 BLOCK 1	
270-0090-01400	107974	62	15	6	0	0	NE NA MIK KA TA TOWN OF BREITUNG	LOTS 140 THRU 149 AND LOTS 152 THRU 162 INC	
410-0010-01511	111040	61	15	9	0	0	KUGLER TOWN OF	UND 2/3 SW 1/4 OF SE 1/4	
410-0010-01521	111041	61	15	9	0	0	KUGLER TOWN OF	UND 2/3 SE 1/4 OF SE 1/4	
420-0010-05310	111213	55	19	32	0	0	LAVELL TOWN OF	NW 1/4 OF SW 1/4	
435-0020-05060	111831	55	18	28	0	0	MCDAVITT TOWN OF 55-18	THAT PART OF SW 1/4 OF NE 1/4 LYING N AND E OF THE G N RY	
435-0020-05210	111836	55	18	28	0	0	MCDAVITT TOWN OF 55-18	THAT PART OF NE 1/4 OF SE 1/4 LYING E OF THE RY RT OF WAY	
435-0020-05240	111838	55	18	28	0	0	MCDAVITT TOWN OF 55-18	THAT PART OF SE 1/4 OF SE 1/4 LYING E OF THE RY RT OF WAY	
495-0010-02211	112844	62	18	19	0	0	OWENS TOWN OF	THAT PART OF NE 1/4 OF NE 1/4 LYING W OF THE WLY RIGHT OF WAY OF STATE HWY 53	
495-0010-04630	112888	62	18	33	0	0	OWENS TOWN OF	ONE ACRE SQUARE AT SW CORNER OF SW 1/4 OF NW 1/4	
625-0018-00050	120870	61	13	3	5	1	EARLY BIRD	LOT 5 BLOCK 1	
625-0018-00060	120871	61	13	3	6	1	EARLY BIRD	LOT 6 BLOCK 1	
625-0018-00070	120872	61	13	3	7	1	EARLY BIRD	LOT 7 BLOCK 1	



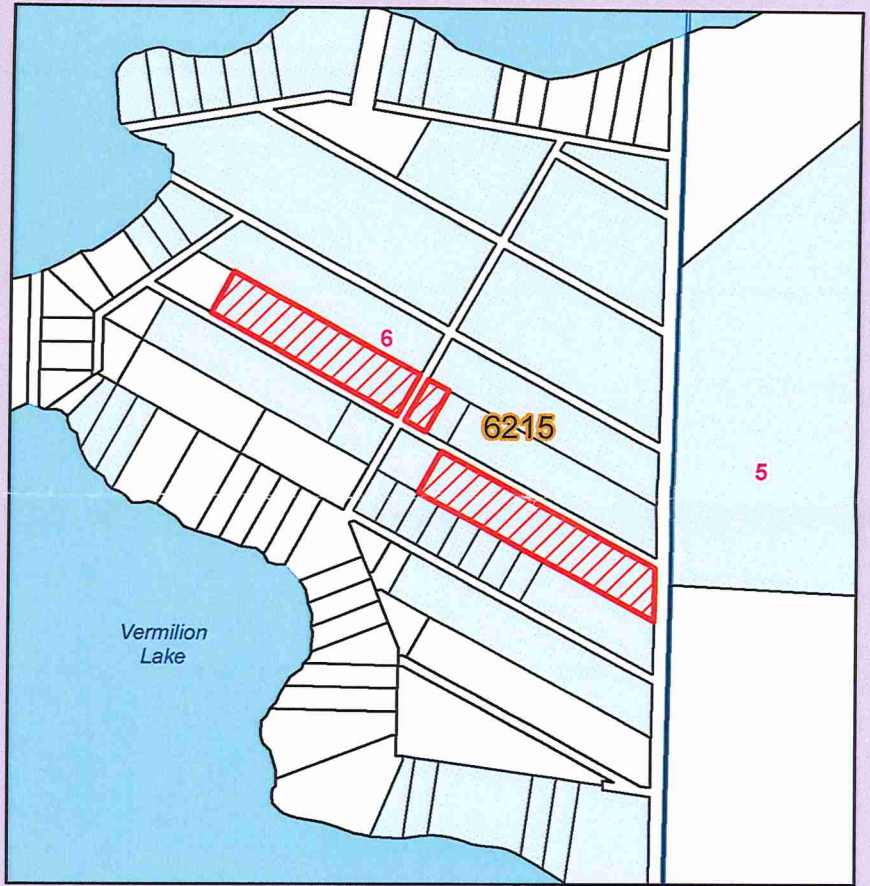
# St. Louis County Land & Minerals Department

## Reclassification of State Tax Forfeited Land to Non-Conservation

Legal : TOWN OF BREITUNG  
 LOTS 140 THRU 149 AND LOTS 152 THRU  
 162 INC, NE-NA MIK-KA-TA

Parcel Code : 270-0090-01400

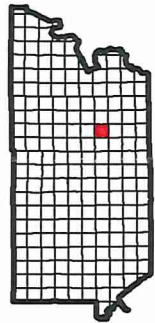
LDK: 107974



Town of Breitung Sec: 6 Twp: 62 Rng: 15

### Commissioner District # 4

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



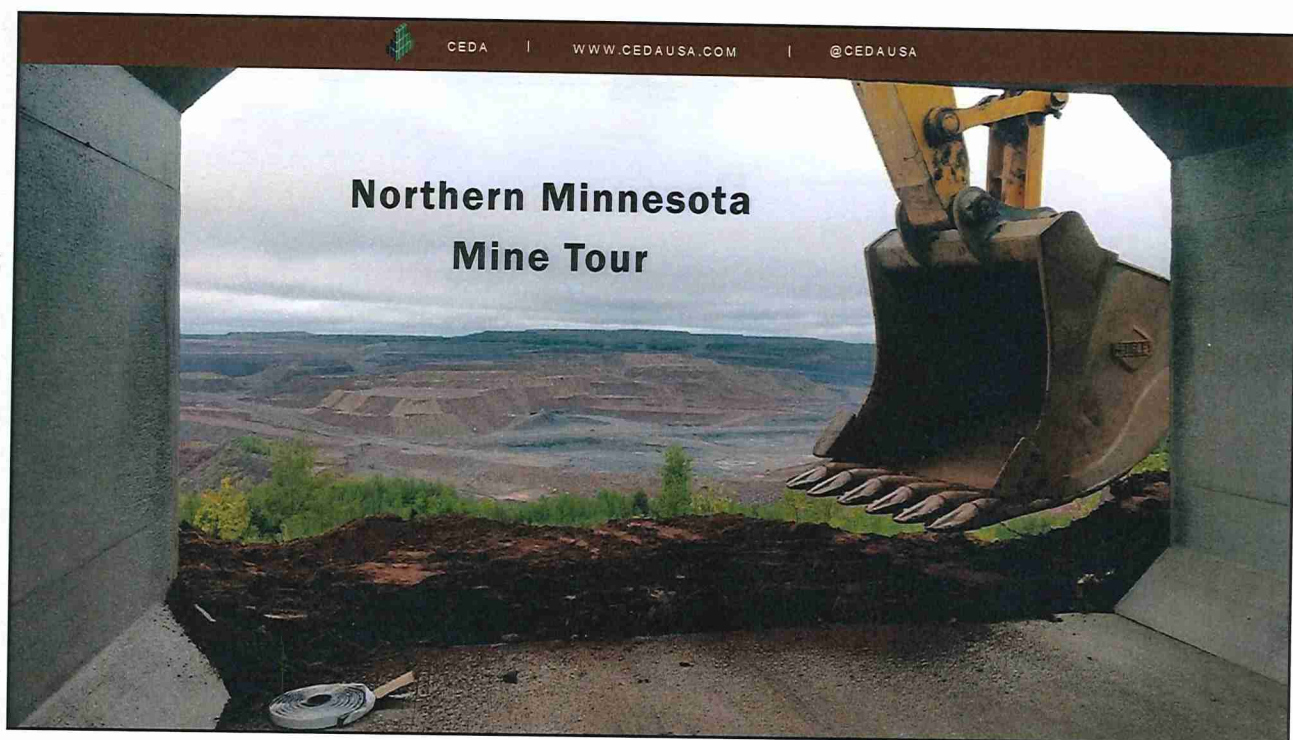
St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
 Land and Minerals Department**

2021





## How did we get started?

- Community Brainstorm sessions within Itasca County created the idea to help drive additional traffic to communities while displaying communities story “history” and utilizing untapped resources “mine pits”.
- Looking for ways to provide a no cost, informative, family friendly or independent way to discover the area through an interactive user experience.
- We believe the idea is a positive regional driver to communities, history, and economic development.
- Collaborating with multiple organizations to bring this idea to life.

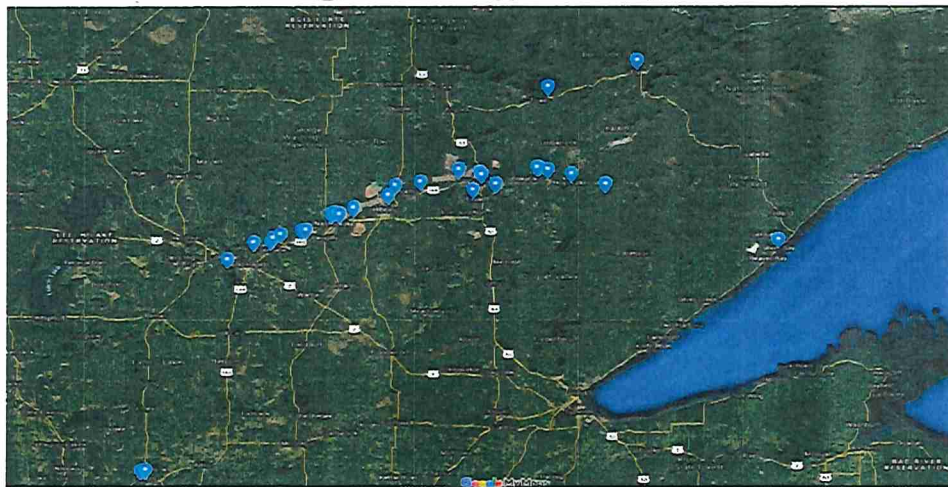


# Partners

- Sarah Carling - CEDA ( Community & Economic Development Associates)
- Megan Christianson - Visit Grand Rapids
- Beth Pierce - Iron Range Tourism
- Lilah Crowe - Itasca County Historical Society
- Charlie Moore - ARDC
- Ardy Nurmi-Wilberg - Club Mesabi & Great River Energy Mesabi Trail Tour



# Google Maps Layout





# Communities Impacted - 30

- Crosby
- Ironton
- Cuyuna
- Cohasset - Tioga
- Arbo Township
- Grand Rapids
- Coleraine - Mt. Itasca & Longyear Park
- Bovey - Canistota
- Taconite
- Marble
- Calumet - Hill Annex
- Nashwauk - LaRue & Hawkins
- Keewatin - O'Brien & Keetac
- Hibbing - Hull Rust
- Chisholm - Discovery Center & Bruce Mine
- Buhl - Stubler Pit
- Mountain Iron - Locomotive Park
- Virginia - Finn Town, Bridge View, Tom Rukovina Memorial Bridge
- Eveleth - Leonidas Overlook
- Gilbert - Lake Ore-Be-Gone
- Biwabik - Giants Ridge/ Mine Lake
- Aurora - St James Mine Lake
- Hoyt Lakes - Skibo & Longyear Drill Site
- Great Scott Township/Kinney - Kinney Lake
- Ely - Pioneer Mine
- Tower
- Soudan - Soudan Underground Mine
- Silver Bay
- Babbitt - North Shore Mine
- White Township



YAMC WARDC Edge Of the Wilderness Scenic Byway

Wetlands and bogs provide sustainable wood products while gardeners everywhere rely on peat and moss. This bog is one of the largest and more mature bogs along Highway 38. We encourage you to look throughout The Edge for other examples of bogs.

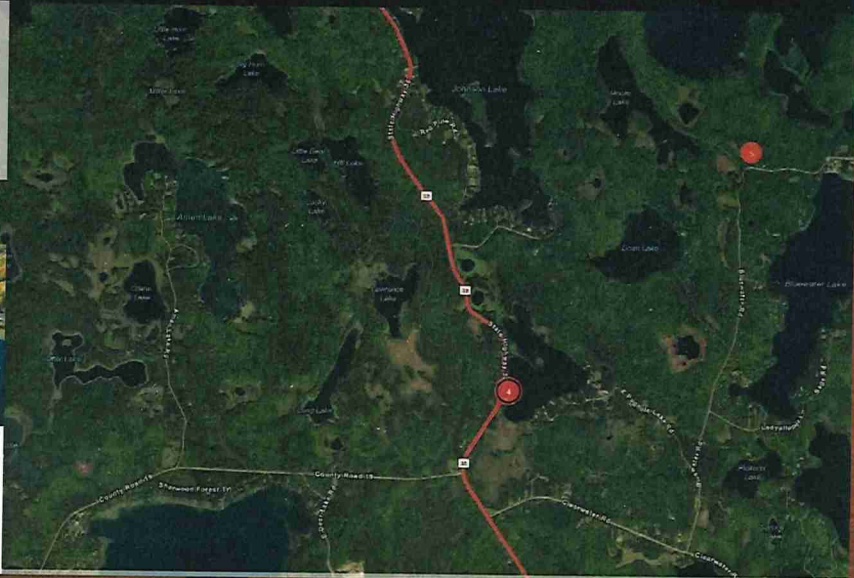
[Navigate here](#)



### Birch Stand at Pughole Lake

Who's Watching Who?

From the breath of dawn through the blaze of dusk, you'll encounter a spectacular sunrise or





## Goals and Products

---

- Help market and promote the mine areas to attract new visitors in NE Minnesota.
- Provided an interactive way to explore and learn about the active, inactive, and reclaimed mine areas
- The goal is to generate a positive economic impact through travel and tourism while highlighting interesting geological sites that contain history and culture of the NE Minnesota area.
- Highlight interesting things to do, trails to explore, and showcase businesses/amenities near the identified areas.
- New photo and video assets will be created, and these can be used by all project funders and partnering communities to help attract new visitors.



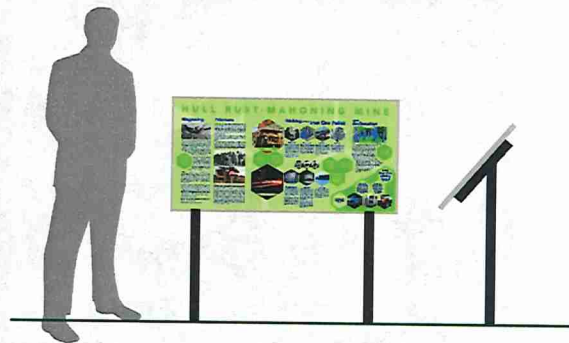
## Community Gain

---

- Additional visibility/marketing through video mapping and marketing campaigns
- Ability to highlight up to 15 amenities within your community for additional promotion. (things to do, trails to explore, and showcase businesses/amenities near the identified areas.)
- Each community will be provided all video and photography taken, which can but used for things such as, social media, updating websites or any other community/marketing needs.
- Updated interpreted signage in identified locations
- Regional Marketing Campaigns



# Interpretive Sign Example



# Draft Budget

<u>Item</u>	<u>Vendor</u>	<u>Cost</u>
ESRI Mapping	ARDC	\$3,700
Videography/Photography	TBD	\$48,750
Interpretive Signage	TBD	\$52,800
Marketing & Print	TBD	\$64,000
Google Mapping	Megan Christianson	<u>In Kind</u>
Est. Total (phase 1)		\$169,250
Way Finding Signs (phase 2)	MN DOT	\$73,900
Project total:		\$243,150



# Current Commitments

Organization	Donation	Organization	Donation
Visit Grand Rapids	\$10,000	Biwabik	\$1,000
Iron Range Tourism	\$10,000	Crosby	\$1,000
Nashwauk	\$2,000	Cuyuna Lakes Chamber	\$1,000
Cohasset	\$5,000	Great Scott Township	\$1,000
Bovey	\$1,500	Eveleth	\$1,000
Keewatin	\$2,000	Silver Bay	\$1,000
Ely	\$2,000	Aurora	\$1,000
Mt. Iron	\$1,000	Babbitt	\$1,000
Arbo Township	\$1,000	Buhl	\$
Coleraine	\$2,000	Ironton	\$
Taconite	\$1,000	Tower	\$
Marble	\$2,000	Hibbing	\$
Virginia	\$1,500	Grand Rapids	\$
Calumet	\$1,000	City of Cuyuna	
Gilbert	\$1,000	Soudan (Breitung Township)	
Chisholm	\$3,000	White Township	
Hoyt Lakes	\$1,500	IRRR – Culture and Tourism	



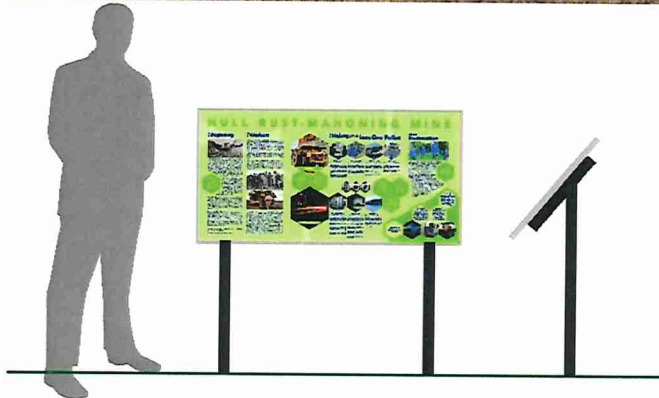
## Q & A

THANK YOU

# Community Benefits from Project

With your partnership and support your community can expect the following in return:

- Communities will receive all photos and video footage (includes B roll footage).
  - Community Video – 1-3 minute Video that highlights the community and mining area.
    - Can upload to YouTube page, social media pages, and add to websites.
  - Historic Mine Location Videos (one video per location/active mines will only receive with approval).
  - Still Photographs- great to use for marketing, social media, website updates, marketing brochures, etc.
- Community will receive additional visibility/marketing through interactive maps.
- Community will receive additional visibility through strategic regional marketing campaigns.
  - \$60k digital marketing campaign in addition to social media posts to promote the Mine Tour.
  - \$4k for printed brochure that will be distributed to each partners to display in their community.
- Communities can provide up to 15 additional attractions/trails/amenity resources that they wish to highlight and promote on the interactive maps.
  - Things to do, trails/parks, museums, old historic locations, businesses, etc.
- Updated interpreted signage per the identified historical mine locations.
  - Locations currently identified for your community:
    - TBD
  - Example of interpreted signage



Northern Minnesota Mine Tour Project  
Letter of Request

April 21, 2021

Dear Breitung/Soudan Council,

This letter is a request for a marketing contribution and a letter of support to the Northeast Minnesota Mine Tour Project.

We value the active, inactive, or reclaimed iron ore mines in Northern Minnesota. We have identified 30 mine locations that span from Ironton, Minnesota to Silver Bay, Minnesota. We feel that the Northeast Minnesota Mine Tour Project will help to market and promote the mine communities by:

- Providing new photo/video assets of the community & mine area
- Creation of new interactive and mobile friendly ESRI and Google maps
- Creating new interpretive signage at mine area that includes a QR code link to the interactive map
- Includes up to 15 addition identified community amenities
- Marketing Campaigns

We feel that these assets and resources will allow all of us to better market and promote your community's assets and amenities as a great place to do business, work, raise a family and visit. This project will allow us to showcase your community for future economic development opportunities as well.

We have identified the following mine location(s) within your community:

- TBD

We hope that you consider a minimum of a \$1,000 marketing donation and letter of support to the Northern Minnesota Mine Tour Project. The estimated value for services/good to your community per our budget is \$8,105. Thank you for your consideration, and if you should have any questions, please feel free to contact Sarah Carling, CEDA, 218-398-6400 or via email: [sarah.carling@cedausa.com](mailto:sarah.carling@cedausa.com).

Sincerely,

Sarah Carling  
Community & Business  
Development Specialist  
Community Economic  
Development Associates

Megan Christianson  
Executive Director  
Visit Grand Rapids

Beth Pierce  
Executive Director  
Iron Range Tourism Bureau

<<Organizations Letterhead Here>>

<<DATE>>

To Whom It May Concern:

This is a letter of support for the Northeast Minnesota Mine Tour Project. At the \_\_\_\_\_ DATE \_\_\_\_\_ City Council meeting, it was approved to give our written support.

The \_\_<<CITY OR ORGANIZATION NAME>>\_\_\_\_\_ is or has been supported by the existing active, inactive or reclaimed iron ore mines. We look forward to being a partner in the NE MN Mine Tour Project where we will receive:

- New photo/video assets of the community & mine area
- Included on the interactive and mobile friendly ESRI and Google maps
- New Signage at mine area that includes a QR code link to the interactive map

We feel that these assets and resources will allow us to market and promote our community's assets and amenities as a great place to do business, work, raise a family and visit. This project will allow us to showcase our community for future economic development.

We hope that you consider a matching grant for the Northeast Minnesota Mine Tour Project that our \_\_\_\_\_>>community/organization\_\_\_\_\_ will benefit from.

Sincerely,

<<Name>>

<<Title>>

<<Organization>>